



**DATE:** February 24, 2023  
**TO:** Lexington County School District One Board of Trustees  
**FROM:** Superintendent Gerrita Postlewait  
**REGARDING:** February 28, 2023 Board of Trustees Meeting

On Tuesday, February 28, 2023, the Lexington County School District One Board of Trustees will hold its regular monthly board meeting in Building One of Central Services, located at 100 Tarrar Springs Road in Lexington, South Carolina.

The meeting opens at 5:30 P.M. in the auditorium. The board will promptly vote to enter executive session to review employment recommendations and other personnel matters and to receive legal advice in the matter of the SC Freedom Caucus vs. Lexington County School District One.

The Board of Trustees will resume the public portion of its meeting at 6 P.M. Citizens wishing to address the Board of Trustees during citizens' participation — the public-speaking portion of the meeting — must sign up to speak. Sign-up opens at 4:30 P.M. and ends at 6 P.M. You must be present to sign up to speak.

The meeting is open to the public and can be viewed at <https://www.youtube.com/c/LexingtonOne/live>. After the meeting, the district will post a video of the meeting to its YouTube channel and its website.

**Lexington County School District One 2022–23 Priorities:**

1. *Increase safety/security vigilance through effective protocols and practice.*
2. *Increase the percentage of students who are progressing on-time with the requisite skills for success at their current grade levels.*
3. *Improve the conditions that lead to student success by utilizing a system of advocacy for each child that facilitates healthy behavioral and mental growth.*
4. Expand strategies to attack staffing shortages.
5. Implement strategies to improve customer service, parent engagement and community involvement.
6. Use resources wisely to address 2022–23 priorities and longer-term strategic plan goals.

**FEBRUARY 28, 2023 BOARD AGENDA**

**1.0 Call to Order 5:30 P.M. Executive Session**

Chair Anne Marie Green presides

**2.0 Executive Session** (Estimated time — 30 minutes)

- 2.1 Receipt of legal advice in the matter of the SC Freedom Caucus vs. Lexington County School District One
- 2.2 Employment recommendations and other personnel matters (**Priority #4**)

**3.0 Adjourn Executive Session**

**4.0 Call to Order General Session** (Estimated start time — 6 P.M.)

- 4.1 Notification of compliance with S.C. Freedom of Information Act
- 4.2 Notification that district tapes meeting
- 4.3 Pledge of Allegiance — Secretary Beth Shealy

**5.0 Approval of the Agenda**

## **6.0 Consent Agenda**

- 6.1 Approval of Minutes of January 10, 24 and 31, 2023 Board Meetings
- 6.2 Student Travel Requests (**Policy IJOA**)

## **7.0 Reports and Action Items, if Needed, from Executive Session**

## **8.0 Honors and Achievements (15 minutes)**

## **9.0 Citizens' Participation (Policy BCBI) (15 minutes)**

## **10.0 New Business (15 minutes)**

- 10.1 First Reading — Policy JICJ Use of Personal Communication Devices — Clark Cooper, Interim Chief Student Services Officer
- 10.2 First Reading — Policy GCQE Retirement of Professional Staff — Devona Price, Chief Human Resources Officer
- 10.3 First Reading — Policy GDQC Retirement of Support Staff — Devona Price
- 10.4 First Reading — Policy BD, BD-R Organization of the Board — Board of Trustees
- 10.5 Introduction — Policy BE Board Meetings — Board of Trustees
- 10.6 Introduction — Policy GCLE, GCLE-R Unencumbered Time — Mary Gaskins, Chief Academic Officer

## **11.0 Action Items (30 minutes)**

- 11.1 Approval of JUUL Labs, Inc. Settlement — David Duff, Duff Freeman Lyon, LLC
- 11.2 Second Reading — Policy JICA, JICA-R Dress Code — Clark Cooper
- 11.3 Second Reading — Policy GBEA, Staff Ethics/Conflict of Interest — Devona Price
- 11.4 Second Reading — Removal of Policy GBAAA-R — Identification Procedures — Devona Price
- 11.5 Second Reading — Policy DB Annual Budget — Jennifer Miller, Chief Financial Officer (**Priority #6**)
- 11.6 Second Reading — 2023–24 Board of Trustees Meeting Dates — Libby Roof, Chief Communications Officer
- 11.7 March 21 and April 25, 2023 Board Meetings Change of Location (per Board Policy BE) — Board of Trustees (**Priority #5**)
- 11.8 Comprehensive Health Education Act Advisory Committee Slate — Mary Gaskins, Chief Academic Officer (**Priority #1**)
- 11.9 Authorize Sale of Vacant Property — Matt Warren, Interim Chief Operations Officer (**Priority #6**)

## **12.0 Superintendent's Report (30 minutes)**

- 12.1 Superintendent's Update — Superintendent Dr. Gerrita Postlewait
  - Annual Board Work Calendar (**Priority #6**)
  - Mid-year Student Achievement Data (**Priority #2**)
  - Superintendent Job Performance: Mid-year Review (**Priorities #1-6**)
  - Consideration of Elementary School #18 (**Priority #6**)
  - Process for Reviewing Policy Manual
  - Other Items — 90-day deliverables status, second semester deliverables report, agenda management system update, Key Performance Indicators, other timely updates (**Priority #6**)

## **13.0 Items for Board Information (Policy DA) (Priority #6)**

- 13.1 Monthly General Fund Financial Report — January 2023
- 13.2 Monthly General Fund Budget Transfers Report — January 2023
- 13.3 Monthly Capital Projects Report — January 2023
- 13.4 Monthly Unauthorized Procurements Report — January 2023
- 13.5 Update on the 2023 South Carolina School Boards Association Annual Convention

## **14.0 Adjourn**

**LEXINGTON SCHOOL DISTRICT ONE**  
**Lexington, South Carolina**

**CONSENT AGENDA**

**BOARD AGENDA ITEM:** 6.0

**BOARD MEETING DATE:** February 28, 2023

**SUBJECT:** 6.1 Approval of Minutes of the January 10, 24 and 31, 2023 Board Meetings  
6.2 Student Travel Requests

**BACKGROUND:**

A consent agenda (also known by Roberts Rules of Order as a “consent calendar”) groups routine meeting discussion points into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions.

**ACTION:**

Review materials prior to the board meeting for approval of Consent Agenda.

**LEXINGTON SCHOOL DISTRICT ONE**  
**Board Meeting Minutes**  
**January 10, 2023**

The Lexington County School District One Board of Trustees held a meeting on Tuesday, January 10, 2023, in the Lexington County School District One's Central Services Building One located at 100 Tarrar Springs Road in Lexington, South Carolina. The meeting was livestreamed on the Lexington One YouTube channel and a video of the meeting has been uploaded to the YouTube channel and LexOne video website. It is also on the Board Meeting Agendas and Minutes webpage.

**Board Members:** Chair Anne Marie Green, Mike Anderson, Vice Chair Kathy Henson, Katie McCown, Brent Powers, Chris Rice, and Secretary Beth Shealy.

**1.0 Call to Order 5:30 P.M.**

Chair Green called the meeting to order.

**2.0 Executive Session**

Chair Green called for a motion that the board enter executive session. A motion was made to enter executive session to discuss employment recommendations for the 2022–23 school year, personnel matters related to the district's organizational structure, and to receive legal information in the matter of the S.C. Freedom Caucus vs. Lexington County School District One. The motion was seconded and approved.

Motion	Second	Action
Anderson	Henson	Approved Unanimously

**3.0 Adjourn Executive Session**

Chair Green called for motion to conclude executive session and return to general session. A motion was made, seconded and approved.

Motion	Second	Action
Anderson	Rice	Approved Unanimously

**4.0 Call to Order General Session**

Chair Green called to order the general session of the January 10, board meeting at 6:06 p.m. The district is in compliance with the S.C. Freedom of Information Act by notifying the media of the date, time and place of the meeting. The district tapes the meeting for accuracy in preparing the minutes. Mrs. Katie McCown led the Pledge of Allegiance.

**5.0 Approval of the Agenda**

Chair Green called for a motion to approve the agenda as presented. A motion was made, seconded and approved.

Motion	Second	Action
Henson	McCown	Approved Unanimously

**5.0 Consent Agenda**

**5.1 Approval of Minutes of December 6 and 13, 2022 Board Meetings**

**5.2 Student Travel Requests (Policy IJOA, Student Travel)**

Chair Green called for a motion to approve the consent agenda as presented. A motion was made, seconded and approved.

Motion	Second	Action
Henson	Anderson	Approved Unanimously

**6.0 Reports and Action Items, if needed, from Executive Session**

**Employment Recommendations for the 2022-2023 Academic Year**

Chair Green called for a motion to approve three certified recommendations for the 2022-2023 academic year. A motion was made, seconded and approved.

Motion	Second	Action
Shealy	Henson	Approved Unanimously

Chair Green called for a motion to approve one administrative recommendation for the 2022-2023 academic year. A motion was made, seconded and approved.

Motion	Second	Action
Henson	Rice	Approved Unanimously

Chair Green called for a motion to accept the newly hired support staff report for 2022-2023 as presented by administration. A motion was made, seconded and approved.

Motion	Second	Action
Anderson	Rice	Approved Unanimously

The board discussed personnel matters related to the district’s organizational structure with the Superintendent. No action is necessary.

The board also received legal information in the matter of the S.C. Freedom Caucus vs. Lexington County School District One. No action is necessary.

**7.0 Honors, Achievements and Special Recognition**

The Board of Trustees and Superintendent Postlewait recognized the “We the People” team from River Bluff High School for placing first at the state level “We the People” competition sponsored by the S.C. Bar Association's Law Related Education Division. The board honored the top ten finalists for district Teacher of the Year. The Board of Trustees was honored by the district as January is School Board Appreciation Month. The board signed the S.C. School Board Member Ethical Principles poster earlier in the evening (on display at the meeting).

**8.0 Superintendent’s Report**

**8.1 Superintendent’s Update — Superintendent Dr. Gerrita Postlewait**

- **Replace Tuition-Based 4K to admit students on waiting list (Priority 1)**
- **Reorganization required in superintendent’s contract**
- **Discussion of Mid-Year Review Process: Superintendent’s Job Performance (Evaluation Tool)**
- **Establish times for finance and facilities workshops (2) — Jan 24 and 31, 5 P.M. (Priority 6)**
- **Update: 5-year Strategic Plan Process (Priority 6)**
- **Employee Recruitment Fair (Priority 4)**

Dr. Postlewait thanked the board for providing a meaningful working environment for all district employees. She reviewed the planning process for the strategic plan. The district will begin work to determine if the Profile of the South Carolina Graduate meets the needs and expectations of Lexington One. This work will include stakeholder feedback. Five community meetings are being planned to gather such feedback (tentatively scheduled for February 2, 7, 9, 21 and 23). In May, the board will review and finalize the profile. She also proposed that the board hold a retreat to identify priority and desired outcomes for the five year strategic plan. A group of teachers will also be working this summer to provide input on key elements of instruction that would be most impactful to student learning.

Mrs. Gaskins discussed kindergarten readiness and potential changes and expansion to those pre-kindergarten (Pre-K) development programs. The district currently has 24 general education 4K classrooms, three of which

are tuition-based. With a current waiting list of over 500 children for the needs-based classrooms, the district is proposing changing those three tuition-based classrooms into needs-based classrooms. This would allow the district to serve approximately 60 more children from the waiting list. As the district expands preschool offerings across the district, state CERDEP funds will be leveraged to help us operate needs-based classrooms.

Mrs. Price gave the board an update on teacher recruitment. The district will hold its annual Teacher Recruitment Fair on January 21. Her team continues to recruit year round and is working on retention strategies and opportunities to develop teacher and leadership pipelines. One of those pipelines is the USC partnership presented by Dr. Osborne-Smith. Dr. Postlewait reviewed status on a few of her contractual requirements, including three items that are complete, and two that are in progress. She was charged with conducting an evaluation and reorganization of district administration. She presented a new organization chart including a deputy superintendent position which will be posted January 11. The new organization structure will have the principals reporting to the superintendent through the deputy superintendent. She asked the board for a mid-year performance review to receive feedback on current performance prior to the annual superintendent evaluation. Finally, Dr. Postlewait reviewed six key performance indicators (KPIs) which have been drafted with input of stakeholders. These KPIs will be used to provide feedback to the public on the progress of the district. There are two upcoming board workshops - a budget workshop on January 24 and a facilities workshop on January 31.

## 8.2 USC Partnership Update (Priority 4)

Dr. Osborne-Smith provided an overview of the Educational Leadership partnership program with the University of South Carolina (USC). She recognized USC team members integral to the partnership - Dr. Cindy Van Buren, Dr. Jeff Eargle, Dr. Peter Moyi and Dr. Suzy Hardie in the university's Education Leadership and Carolina CrEd departments. Both organizations have a mission to prepare educators to be compassionate and creative advocates. This partnership will help grow leaders both in Lexington One and across the state. The partnership focused on providing the Educational Leadership (EDLP) master's degree program to a cohort of 22 Lexington One employees who will graduate from the program in the Spring 2023. Through this program, the individual members not only benefit by receiving their EDLP master's degree but it prepares these graduate students to transition to practicing leaders in Lexington One. The partnership also allowed Dr. Osborne-Smith to collaborate with the university to help redesign the EDLP coursework.

## 9.0 Citizens' Participation

Chair Green reviewed the citizens' participation guidelines.

Shavell Barnwell and Fynale Barnwell, residents of Lexington, addressed the board regarding an incident between their high school daughter and a staff member. The results of the investigation were not to their satisfaction.

Marissa Barnwell, student, addressed the board about the incident with a staff member at her high school. She also indicated that a subset of students, specifically black females, did not feel comfortable at their school and felt there was discrimination.

The following parents and one student addressed the board about the possible closure of the German immersion program at Deerfield Elementary School. They advocated for the continuation of the program and gave their rationale regarding advantages of this immersive language program.

Natalie Guenther, Madison Gunther (student)  
Hailey Hodge  
Michelle Yandle

The following district German teachers addressed the board about the advantages of the German immersion program and the value to the graduates of this program.

Logan Westmoreland, Deerfield Elementary School German immersion teacher  
John Hendrix, Lexington High School German teacher  
Caroline Oates, White Knoll High School German teacher  
Kelly Jones, Pleasant Hill Middle School German teacher

Leesue Kim, resident of Lexington, addressed the board about the costs to families for a 2022 DECA trip and her experiences in getting the information through the Freedom of Information Act (FOIA) process.

## **10.0 New Business**

### **10.1 Introduction — Annual Policy Review Calendar and Process — Dr. Postlewait**

Dr. Postlewait and the board discussed a process to review and update board policies. She suggested the district request the South Carolina School Boards Association model policies. Each division would take responsibility to bring policy recommendations to the board according to a schedule over the next 12-14 months. The B section policy updates remain with the board. The board concurred with the plan.

### **10.2 First Reading — Policy JICA Dress Code — Clark Cooper, Interim Chief Student Services Director**

Dr. Postlewait reported that the second reading of Policy JICA incorporates board feedback from the December board meeting. She asked that that board allow the district and school administration to control setting guidelines and enforcing the new policy which would be effective for the Fall 2023 semester. If the board is not satisfied with the administration's implementation, they can reintroduce policy changes. Mr. Cooper reviewed the Policy JICA and JICA-R updates. Policy JICA did not change. He referenced changes to language in JICA-R, the administrative rule. Second reading will be presented for adoption at the February meeting.

### **10.3 First Reading — Policy GBEA, Staff Ethics/Conflict of Interest — Devona Price, Chief Human Resources Officer**

Mrs. Price reviewed changes to the nepotism section of Policy GBEA. Second reading will be presented for adoption at the February meeting.

### **10.4 First Reading — Removal of Policy GBEEA-R — Identification Procedures — Devona Price**

Mrs. Price reviewed the request to delete GBEEA-R as it is incorporated in another policy. Second reading will be presented for removal at the February meeting.

### **10.5 First Reading — Policy DB Annual Budget — Jennifer Miller, Chief Financial Officer**

Ms. Miller reviewed the one revision to policy DB which updates the percentage of fund balance to comply with SC code. Second reading will be presented for adoption at the February meeting.

### **10.6 First Reading — 2023–24 Board of Trustees Meeting Dates — Libby Roof, Chief Communications Officer**

Mrs. Roof presented the proposed board meeting dates for the 2023-24 fiscal year. The board generally meets on the third Tuesday of the month; however, the district recommends changes to certain dates for holidays or administrative meetings. She reviewed the regular board meeting dates, workshops, and additional meetings as needed. Chair Green asked that the board meeting policy be updated to incorporate a change in meeting start time to 6:00 pm. The policy currently says the meetings begin at 7:00 pm, however, in 2022 the board agreed to an interim change to a 6:00 pm start time. Second reading will be presented for adoption at the February meeting.

### **10.7 Introduction — Policy JICJ Use of Personal Communication Devices, Clark Cooper**

Mr. Cooper introduced revisions to Policy JICJ regarding cell phone usage for students. The policy was last updated in 2016. The policy has been reviewed and feedback provided by the Student Advisory Council and reviewed by principals. The revisions pertain to consequences for cell phone violations. The board suggested that once the new policy is adopted that it not only be part of the Student Handbook but also be communicated via some other method, such as being a part of the school registration paperwork.

**10.8 Introduction — Policy GCQE Retirement of Professional Staff — Devona Price**

Mrs. Price introduced revisions to Policy GCQE regarding retirement of professional staff. It has been updated to comply with current retirement rules and regulations. First reading will be presented at the February meeting.

**11.0 Action Items**

**11.1 Policy BD, BD-R Organization of the Board — Vice Chair Kathy Henson**

Vice Chair Henson said that because the ad hoc committee does not currently exist due to two of its three members rotating off this past November, she moved that the board send policy BD and BD-R to the administration and ask them to bring it back for first reading to include the recommendations that were given from the board at the November meeting.

Motion	Second	Action
Henson	Rice	Approved Unanimously

**Discussion:** The board tabled these two motions due to a last minute recommendation by a board member. While the board collectively supported the recommendations, due to the late addition the board wanted to pause on approval. Since the ad hoc committee no longer exists, the best way to bring it back for adoption is to ask administration to bring it to the board for approval. Chair Green said that in the absence of BD-R policy revisions, she asked Vice Chair Henson to serve as the parliamentarian in the interim until the policy revisions are final.

**11.0 Adjourn**

Chair Green reported that due to changing this meeting to the second Tuesday vs. the third Tuesday, all financial numbers for the month of December have not yet been reported. The December financial statements will be provided to the board at the January 24 board workshop. Chair Green gave a report on the recent SCSBA board of directors meeting that she attended.

Chair Green called for a motion to adjourn. A motion was made, seconded and approved. The meeting adjourned at 8:00 p.m.

Motion	Second	Action
Anderson	Henson	Approved Unanimously

Respectfully submitted:

Prepared by:

Beth Shealy  
Secretary

Tracy Halliday  
Executive Administrative Assistant



**LEXINGTON SCHOOL DISTRICT ONE**  
**Board Meeting Minutes**  
**January 24, 2023**

The Lexington County School District One Board of Trustees held a board workshop on Tuesday, January 24, 2023, in the Lexington County School District One's Central Services Building One located at 100 Tarrar Springs Road in Lexington, South Carolina. The meeting was livestreamed on the Lexington One YouTube channel and a video of the meeting has been uploaded to the YouTube channel and LexOne video website. It is also on the Board Meeting Agendas and Minutes webpage.

**Board Members:** Chair Anne Marie Green, Mike Anderson, Vice Chair Kathy Henson, Katie McCown, Brent Powers, Chris Rice, and Secretary Beth Shealy.

**1.0 Call to Order 11:00 a.m.**

Chair Green called the workshop to order.

**2.0 Executive Session**

Chair Green called for a motion to enter executive session to discuss employment recommendation for the 2022-2023 school year. A motion was made, seconded and approved.

Motion	Second	Action
Henson	Anderson	Approved Unanimously

**3.0 Adjourn Executive Session**

Chair Green called for a motion to adjourn executive session and return to general session. A motion was made, seconded and approved.

Motion	Second	Action
Anderson	Henson	Approved Unanimously

**4.0 Call to Order General Session**

Chair Green called to order the general session of the January 24, board workshop at 11:15 a.m. The district is in compliance with the S.C. Freedom of Information Act by notifying the media of the date, time and place of the meeting. The district tapes the meeting for accuracy in preparing the minutes. Mr. Chris Rice led the Pledge of Allegiance.

**5.0 Approval of Agenda**

Chair Green called for a motion to approve the agenda as presented. A motion was made, seconded and approved.

Motion	Second	Action
Henson	Anderson	Approved Unanimously

**6.0 Reports and Action Items, if needed, from Executive Session**

**Employment Recommendations for the 2022-2023 Academic Year**

Chair Green called for a motion to approve eight certified recommendations for the 2022-2023 academic year. A motion was made, seconded and approved.

Motion	Second	Action
Henson	Anderson	Approved Unanimously

Chair Green called for a motion to approve two administrative recommendations for the 2022-2023 academic year. A motion was made, seconded and approved.

Motion	Second	Action
Anderson	McCown	Approved Unanimously

Chair Green called for a motion to accept the newly hired support staff report for 2022-2023 as presented by administration. A motion was made, seconded and approved.

Motion	Second	Action
Anderson	Rice	Approved Unanimously

#### 7.0 2023–24 Budget Planning Workshop — Jennifer Miller, Chief Financial Officer (110 minutes)

Dr. Postlewait introduced Mrs. Jessica Buzhardt, Early Childhood and Title I Coordinator, to provide the board with a behind the scenes exercise that demonstrates how she utilized multiple funding sources to provide an additional five preschool classrooms for the 2023-2024 school year, which also increases capacity in the general fund.

Mrs. Buzhardt informed the board that there are currently over 500 students on the needs-based preschool waiting list. It is a priority of the district to expand preschool offerings and to add more classrooms in the Gilbert and Pelion area. She provided a handout with the current programs and proposed programs for 2023-2024. She performed an exercise which demonstrated shifts from current sources of funding and classroom full-time employees (FTEs) associated with those funds. One shift is to move three tuition-based classrooms to needs-based classrooms, therefore moving 60 students off of the waiting list. The district's goal is to add five additional classrooms for 2023-24. Mrs. Buzhardt explained the method of funding to add these classrooms. Over the last two years, the State has awarded CERDEP funds to districts to serve preschool students at certain schools depending on a poverty threshold. Due to increases in the CERDEP award, she demonstrated how classrooms would shift from being funded by the district's general fund budget to the CERDEP funding. Five new classrooms would be funded using the CERDEP funds, taking an additional 100 students from the waiting list. The proposed changes for 2023-24 would increase needs-based preschool offerings from 21 to 29 classrooms - 18 CERDEP funded classrooms and 11 general fund classrooms.

Jennifer Miller, Chief Financial Officer, gave a presentation on the proposed fiscal year 2024 general fund budget. The budget is a predetermined plan that always has variations and unexpected circumstances. As this is continually changing, the framework should be focused on the district's priorities. She reviewed the budget timeline which culminates in June 2023 with a public hearing, third reading and approval by the board. The budget will continually change up to that point based on state and local revenue projections. Ms. Miller explained that 90% of the budget is allocated to salaries and related fringe expenditures. Of the remaining 10%, another 30% is a fixed expense for utilities and property insurance. The remainder, approximately \$25 million (based on this year's budget), is the portion that is allocated to programs and other expenses that can be set by the district. The board, district leaders, principals and the budget advisory council have the task of setting this portion of the budget. She explained challenges and factors in today's national and local economy that will affect expenditures and revenues, such as staffing shortages, inflation and the State's funding formula that will make the upcoming budget a difficult one. Ms. Miller indicated she does not, at this time, expect to see an increase in revenue from the State.

The board took five minutes in small groups to converse with senior leadership and review the information presented. They were asked to discuss what most resonated with or most surprised them based on what they heard. Then they discussed questions and feedback as a whole.

Ms. Miller explained the challenges with the new state funding formula which can affect the budget negatively. The new funding formula is based on a weighted pupil unit that is aggregated across all of the districts in the State. She shared the difference between the FY22 budget under the old funding formula versus this year's budget under the new funding formula. Since the district would have incurred a loss of \$4.5 million under the new funding formula, the State decided to hold the district harmless and still fund the district at the same level as the previous year. Ms. Miller demonstrated how it is possible to grow as a district, but still lose money under the new funding formula. This scenario could happen this year, so it is important for the board to talk to legislators about the inequitable funding for the larger districts.

The board took five minutes in small groups to converse with senior leadership and review the information presented. They were asked to discuss how the charts helped to illustrate our current state more clearly. Then they discussed questions and feedback as a whole.

Ms. Miller reviewed the FY24 projections. At the moment, projected expenditures are higher than projected revenue by \$700,000. Some unknown expenditures may include the district seeing an increase in health insurance and retirement, and the governor’s proposal to increase teacher pay by \$2,500. While the governor would increase starting teacher salaries \$2,500, that is to the state’s salary scale, which currently starts at \$40,000. This would increase the state’s scale to start at \$42,500. If the district already pays more than the \$40,000, they will only fund the District up to the \$42,500.

The board took five minutes in small groups to converse with senior leadership and review the information presented. They were asked to discuss how this information directly impacts their work. Then they discussed questions and feedback as a whole. The board discussed talking to the county council about impact fees and to legislators about the harm of the new funding formula to Lexington One. The district will share with the board along the way the rationale for any changes to priorities and programs.

As the district works on finalizing priorities, collaboration with the board, district leaders and the finance team are key to developing the best budget. Dr. Postlewait concluded that the district will continue to work on identifying the programs that impact students the most and take care of personnel.

**8.0 Items for Board Information (Policy DA) — Jennifer Miller**

- 8.1 Monthly General Fund Financial Report — December 2022
- 8.2 Monthly General Fund Budget Transfers Report — December 2022
- 8.3 Monthly Capital Projects Reports — December 2022
- 8.4 Monthly Unauthorized Procurements Report — December 2022

Ms. Miller commented on the Unauthorized Procurement Report. She mentioned the increased number of unauthorized procurements, explaining that approximately 52% of those were due to departments not implementing the new forms. Her team is working to educate all involved.

**9.0 Adjourn**

Before adjourning, Chair Green mentioned the next board workshop (January 31), community meetings to gather feedback in the strategic planning process (February 2, 7, 9, 21 and 23) and the next regular board meeting (February 28).

Chair Green called for a motion to adjourn. A motion was made, seconded and approved. The meeting was adjourned at 12:45 p.m.

<b>Motion</b>	<b>Second</b>	<b>Action</b>
Anderson	Rice	Approved unanimously

Respectfully submitted:

Prepared by:

Beth Shealy  
Secretary

Tracy Halliday  
Executive Administrative Assistant

**LEXINGTON SCHOOL DISTRICT ONE**  
**Board Meeting Minutes**  
**January 31, 2023**

The Lexington County School District One Board of Trustees held a board workshop on Tuesday, January 31, 2023, in the Lexington County School District One's Central Services Building One located at 100 Tarrar Springs Road in Lexington, South Carolina. The meeting was livestreamed on the Lexington One YouTube channel and a video of the meeting has been uploaded to the YouTube channel and LexOne video website. It is also on the Board Meeting Agendas and Minutes webpage.

**Board Members:** Chair Anne Marie Green, Secretary Mike Anderson, Kathy Henson, Katie McCown, Vice Chair Brent Powers, Chris Rice, and Beth Shealy.

**1.0 Call to Order 5:30 p.m.**

Chair Green called the workshop and business meeting to order.

**2.0 Executive Session**

Chair Green called for a motion to enter executive session to discuss employment recommendations and other personnel matters.

Motion	Second	Action
Anderson	Shealy	Approved Unanimously

**3.0 Adjourn Executive Session**

Chair Green called for a motion to adjourn executive session and return to general session. A motion was made, seconded and approved.

Motion	Second	Action
Anderson	Rice	Approved Unanimously

**4.0 Call to Order General Session**

Chair Green called to order the general session of the January 31, board workshop at 6:00 p.m. The district is in compliance with the S.C. Freedom of Information Act by notifying the media of the date, time and place of the meeting. The district tapes the meeting for accuracy in preparing the minutes. Mr. Mike Anderson led the Pledge of Allegiance.

**5.0 Approval of Agenda**

Chair Green called for a motion to approve the agenda as presented. A motion was made, seconded and approved.

Motion	Second	Action
Rice	Shealy	Approved Unanimously

**6.0 Reports and Action Items, if needed, from Executive Session**

**Employment Recommendations**

Chair Green called for a motion to approve one certified recommendation for the 2022-2023 school year. A motion was made, seconded and approved.

Motion	Second	Action
Rice	Anderson	Approved Unanimously

Chair Green called for a motion to approve ten certified recommendations for the 2023-2024 school year. A motion was made, seconded and approved.

Motion	Second	Action
Rice	Henson	Approved Unanimously

Chair Green called for a motion to accept the newly hired support staff report as presented by administration. A motion was made, seconded and approved.

Motion	Second	Action
Rice	Anderson	Approved Unanimously

**7.0 Overview of 2018 Bond Referendum and Capital Programs — Matt Warren, Interim Chief Operations Officer (Priority 6)**

Mr. Warren and Ms. Jennifer Miller, Chief Financial Officer, introduced attorney Theodore Dubose with Haynsworth Sinkler Boyd who serves as the district’s bond counsel to review the district’s bond guidelines and requirements. He explained that a bond referendum is permission to the board to exceed the district’s debt limit. SC Constitution authorizes local governments/school boards to issue bonds up to 8% of its assessed value without a voter referendum. A referendum is permission to exceed the 8% debt limit for a specified purpose. The board is not legally required to complete all of the projects in the referendum. Reasons for not following through for example are that there may not be enough funds due to inflation, or things change and a project is not needed. If the board decides not to complete a project, bonds for that project are not issued. The bond referendum that was passed by voters authorized the district to issue up to \$365 million in bonds. There is currently approximately \$50 million left to borrow. If this money is not borrowed, it will not need to be paid back through millage.

Mr. Warren provided an orientation on the River Bluff High School (RBHS) attendance area. He shared the feeder pattern of the RBHS attendance area which includes five elementary schools that feed into the two middle schools that feed into RBHS. Initially in planning for the bond referendum there was a need to build another school in the RBHS attendance area to alleviate enrollment at Meadow Glen Elementary (MGES) and Midway Elementary (MES). He explained the realignment history from 2017-2018 for those elementary schools prior to the referendum. Since 2018, enrollment at MGES and MES has declined, while enrollment at New Providence Elementary, Oak Grove Elementary and Lexington Elementary has increased. Additionally, he shared that the district’s K-5 projected enrollments through 2025-2026 for those five schools shows an overall decline in enrollments, especially for MES and MGES. He shared a map showing the pipeline of 2022 residential development which does not indicate major growth in that area. 2020 and 2021 development was reviewed as well and did not show substantial growth.

Mr. Warren reviewed district vacant property holdings. There are three properties: 1) property at Calks Ferry Road and Boiling Springs purchased using general obligation bond and zoned for the Gilbert area; 2) a house/property by the old Lexington Middle School purchased in 2002 with general obligation bond for future LMS expansion, that can be sold; and 3) a parcel on North Lake created through the Harmon Street extension that the district owns that can sold. There are two additional properties - the old Gilbert Elementary campus and the old Pelion Middle campus. A deal may be forthcoming on the vacant GES site with the State of SC and SLED for a statewide school safety center. At the board’s discretion, these properties can be repurposed, held or sold.

Ms. Miller provided an overview of funding options should the board decide to move forward with ES #18 (RBHS attendance area elementary). Historically when there was a general fund balance left at the end of the fiscal year, the district has moved funds over to the capital project fund to cover expenditures to offset capital improvements. There is approximately \$8 million remaining from FY22 general fund balance that could be moved to capital funds. She explained the two different debt options - 8% debt bonds versus bond referendum debt. The district can borrow up to 8% of the assessed value of all property in the district (currently approximately \$55.8 million could be borrowed). This is short term issuance paid back annually

through property taxes. Bond referendum is long term debt paid back over a longer period of time (20-30 years). Through the current bond referendum, the district is able to spend the \$365 million for the approved projects but is not required to complete every project. Funding in the referendum can be used to cover cost increases or changes to projects listed in the referendum. If the board were to choose to issue the remaining \$50 million, along with the 8% annual debt that we have historically done, the financial advisors do not forecast an increase in the debt millage. It would remain at 90 mills.

Ms. Miller laid out action steps for the board. The board will need make a decision as to whether to proceed with ES #18. If the board chooses to proceed, land would need to be acquired by July 2023 in order to draw the remaining bond referendum fund no later than September 2023. Dr. Postlewait closed by asking the board to forward any remaining questions that would help them make an informed decision. Two action items will be placed on the February 28, 2023 board agenda. The first would be consideration of ES #18, and the second would be consideration of the sale of surplus property.

**9.0 Adjourn**

Before adjourning, Chair Green mentioned the community meetings to gather feedback in the strategic planning process and the next regular board meeting.

Chair Green called for a motion to adjourn. A motion was made, seconded and approved. The meeting was adjourned at 7:15 pm.

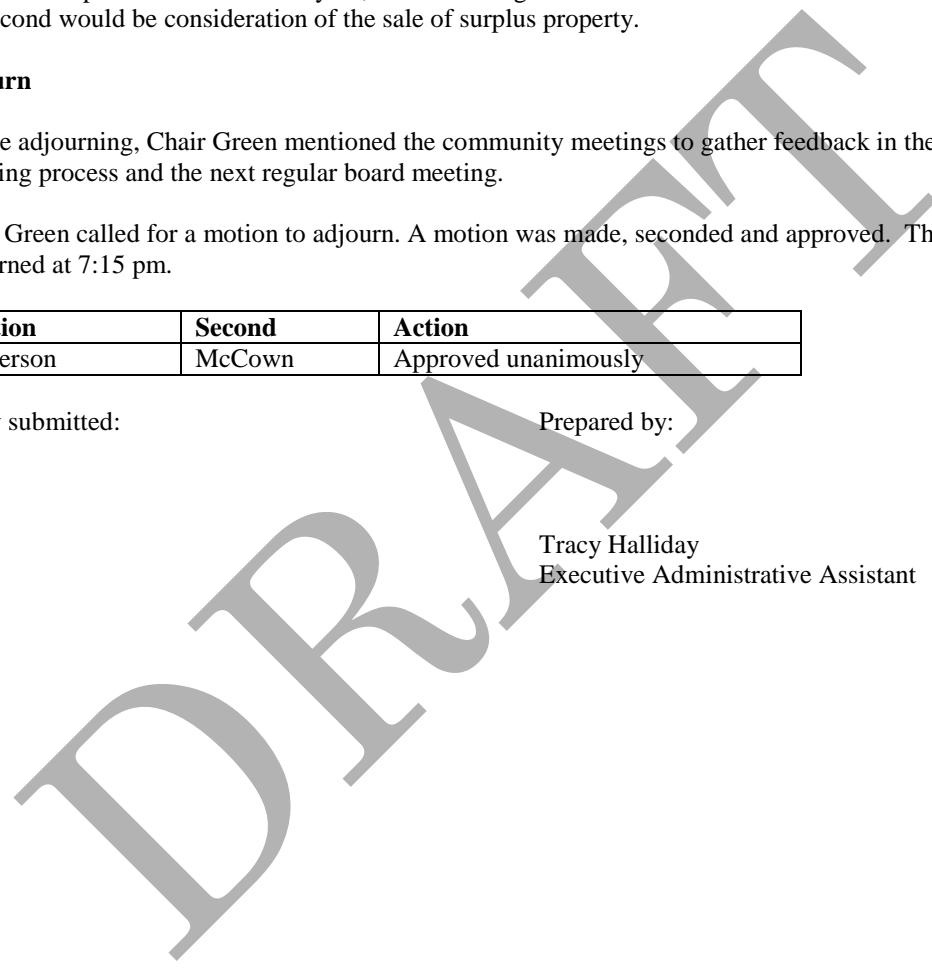
Motion	Second	Action
Anderson	McCown	Approved unanimously

Respectfully submitted:

Prepared by:

Beth Shealy  
Secretary

Tracy Halliday  
Executive Administrative Assistant





# Student Travel Requests

**Board of Trustees Meeting Date:** February 28, 2023

Student instructional and athletic travel requests have been reviewed and are in compliance with Board Policy IJOA - Field Studies and International Travels. I = Instructional A=Athletic

I/A	School	Date/Location	Event
I	RBHS	April 12 - April 16, 2023; Dayton, Ohio	WGI World Championships - The Varsity Winterguard will participate at the World Championships
I	RBHS	April 21 - April 26, 2023; Orlando, Florida	DECA International Career Development Conference and Competition
I	RBHS	March 29 - March 31, 2023; Rock Hill, SC	Winthrop University, students will participate and compete in the Winthrop United Nations Competition
I	RBHS	May 10 - May 13, 2023; Louisville, Kentucky	RBHS School Archery Team will qualify for NASP Eastern Nationals Tournament
I	GHS	March 9 - March 12, 2023; Greenville, SC	Furman University - Selected students will perform in the South Carolina Band Directors Association All-State Clinic
I	GHS	March 15 - March 19, 2023; Greenville, SC	Teamworks SkillsUSA Competition
I	PHS	March 5 - March 7, 2023; Myrtle Beach, SC	To participate in the South Carolina Prostart Culinary Competition
I	LHS	March 9 - March 12, 2023; Greenville, SC	The students will be participating in the SCBDA All State Band Clinic
I	LTC	April 24 - April 28, 2023; Dallas, Texas	To attend the VEX Robotics World Championship, presented by the Northrop Grumman Foundation
I	WKHS	March 10 - March 12, 2023; Powhatan, Virginia	WGI Regional Competition



## Student Travel Requests

I	WKHS	April 21 - April 26, 2023; Orlando, Florida	DECA ICDC - participating in the DECA's Industry-validated Competitive Events Program
I	WKHS	March 10 - March 12, 2023, Greenville, SC	Furman University, SCBDA All State Band Clinic. Students will participate in Rehearsals with National Band Masters, Master Classes, Sight Reading Clinics and a final concert on Sunday
I	GMS	March 9 - March 12, 2023, Greenville, SC	Furman University, All State Band Clinic. Students will participate in Rehearsals with National Band Masters, Master Classes, Sight Reading Clinics and a final concert on Sunday
A	LHS	April 10 -April 11, 2023; Florence, SC	Boys Golf Tournament- Florence Country Club
A	RBHS	April 9 - April 11, 2023; Florence, SC	Boys Golf Tournament- Florence Country Club & Darlington Country Club
A	RBHS	May 14 - May 16, 2023; Spartanburg, SC	AAAAA State Boys Golf Championships- Carolina Country Club



**LEXINGTON COUNTY SCHOOL DISTRICT ONE**  
**Lexington, South Carolina**

**AGENDA ITEMS ANALYSIS**

**BOARD MEETING DATE:** February 28, 2023

**BOARD AGENDA ITEM:** 10.1

**SUBJECT:** First Reading-Policy JICJ Use of Personal Communication Devices

**BACKGROUND INFORMATION**

Lexington One's use of personal communication devices policy was last updated in 2016. Students from the superintendent's student advisory council brought concerns to administration over the consequence ladder in the policy. We are recommending a revision to the consequence ladder to address violations of this policy.

**ADMINISTRATIVE CONSIDERATION**

The administration has reviewed this work and believes the recommended changes provide necessary and appropriate updates to our existing board policy.

**ADMINISTRATIVE RECOMMENDATIONS**

The administration intends to bring back the policy for second reading in March 2023.

## Policy JICJ Use Of Personal Communication Devices

Issued 7/16

Purpose: To establish the basic structure for student possession/use of personal communication devices in the schools of the district.

For purposes of this policy, personal communication devices include, but are not limited to, cellular telephones, pagers, gaming devices, and other devices that emit an audible signal, vibrate, display a message, display or record an image, or otherwise summon or deliver a communication to the possessor.

Middle and high school students may possess personal communication devices in school as follows:

- The devices remain silent and are not visible or in use during instructional time; however, teachers may allow the instructional use of personal communication devices at their discretion.
- Personal communication devices are not permitted to be used in locker rooms, restrooms, or other personal spaces.
- Students may use their personal communication devices before and after school, during class changes, and during their assigned lunch as long as the use does not disrupt the school environment.

Elementary school students may possess personal communication devices as long as the devices remain off and are not visible during the school day. Elementary school students are not permitted to use personal communication devices during the school day; however, teachers may allow the instructional use of personal communication devices at their discretion.

Students should understand that possession of the above permitted devices could pose a risk of loss or theft. The district strongly recommends that students properly label their devices and take steps to keep them safe. The school/district will not be liable for lost or damaged devices.

The school principal reserves the right to limit and/or confiscate personal communication devices if the use of these devices is causing a disruption to the school.

A person who finds a student in violation of this policy must report the student to the school principal or his/her designee. Upon notification, the principal or his/her designee will follow these procedures:

- ~~first offense: detention~~
- ~~second offense: detention~~
- ~~third offense: detention~~
- ~~fourth offense: in-school suspension and student is not allowed to bring device on campus during the school day for the remainder of the school year~~

<b>Number of offense(s)</b>	<b>Consequence(s)</b>
<u>1st violation</u>	Student conference held.
<u>2nd violation</u>	Student / Parent conference held.

**First Reading - February 28, 2023**

<u>3rd violation</u>	Student / Parent conference held. Student receives detention.
<u>Additional violations</u>	Student / Parent conference held. Student receives in-school or out-of-school suspension. Continued violations may result in a recommendation for expulsion.

Violations of the laws of the United States or of the state of South Carolina may subject students to criminal prosecution.

Adopted 2/19/85; Revised 6/19/90, 12/17/96, 7/21/98, 7/16/02, 7/19/11, 9/16/14, 7/19/16, **2/28/2023**

Legal references:

S.C. Code, 1976, as amended:

[Section 59-63-280](#) - Possession of paging devices by public school students; mobile telephones included; adoption of policies.

Lexington District One Schools

**LEXINGTON COUNTY SCHOOL DISTRICT ONE**  
**Lexington, South Carolina**

**AGENDA ITEM ANALYSIS**

**BOARD AGENDA ITEM(S):** 10.2

**BOARD MEETING DATE:** February 28, 2023

**SUBJECT:** First Reading - Policy GCQE Retirement of Professional Staff

**ADMINISTRATIVE CONSIDERATION:**

Proposed Policy Policy GCQE Retirement of Professional Staff replaces our existing policy and now includes the SCSBA proposed updates. The SCSBA Model Policy has been edited for Lexington County School District One purposes.

**ADMINISTRATIVE RECOMMENDATIONS:**

The administration intends to bring back policy Policy GCQE Retirement of Professional Staff for second reading in March 2023.

# RETIREMENT OF PROFESSIONAL STAFF

Code GCQE Issued 03/23

District staff members can select between the defined benefit plans administered through the Public Employee Benefit Authority's (PEBA), the Defined Benefit Plan, South Carolina Retirement System (SCRS) or the Defined Contribution Plan, State Optional Retirement Program (State ORP).

Any district staff member who is a member of SCRS or State ORP may retire when they have met the established terms and conditions for retirement pursuant to state law. Staff members should confirm their eligibility for retirement with PEBA at <https://www.peba.sc.gov/>.

The staff member should notify the board in writing of his/her intent to retire as soon as possible but not later than March 15th of the year in which he/she plans to retire.

An eligible staff member wishing to retire during the course of the school year and to continue his/her employment as a retired staff member must adhere to the current state statutes at the time of retirement.

The board must approve the employment of all state retirees, ~~whether recommended to fill a certified or support position~~, and no such employment will be approved for more than one school year or the remainder of the current school year. All working retirees in the district will be classified as at will employees, which means they can be removed from service at any time and without cause.

Adopted prior to 1972; Revised 2/76, 7/79, 9/84, 5/85, 6/90, 11/90, 12/12/00, 9/16/03, 03/21/2023

## Legal References:

1. United States Code of Laws, as amended:
  1. Age Discrimination Act of 1975, 42 U.S.C.A. Section 6101, *et seq.*
  2. Age Discrimination in Employment Act of 1967, 29 U.S.C.A. Section 621, *et seq.*
2. S.C. Code of Laws, 1976, as amended:
  1. Section 9-1-10 - Teachers are members of the state retirement system.
  2. Section 9-1-1510(A) and (B) - Retirement eligibility (Class One or Two member; Class Three member).
  3. Section 9-1-1515 - Early retirement.
  4. Section 9-1-1550 - Service retirement allowances.

**LEXINGTON COUNTY SCHOOL DISTRICT ONE**  
**Lexington, South Carolina**

**AGENDA ITEM ANALYSIS**

**BOARD AGENDA ITEM(S):** 10.3

**BOARD MEETING DATE:** February 28, 2023

**SUBJECT:** First Reading - Policy GDQC Retirement of Support Staff

**ADMINISTRATIVE CONSIDERATION:**

Proposed Policy GDQC Retirement of Support Staff replaces our existing policy and now includes the SCSBA proposed updates. The SCSBA Model Policy has been edited for Lexington County School District One purposes.

**ADMINISTRATIVE RECOMMENDATIONS:**

The administration intends to bring back Policy GDQC Retirement of Support Staff for second reading in March 2023.

# RETIREMENT OF SUPPORT STAFF

Code **GDQC** Issued **04/23**

District staff members can select between the defined benefit plans administered through the Public Employee Benefit Authority's (PEBA), the Defined Benefit Plan, South Carolina Retirement System (SCRS) or the Defined Contribution Plan, State Optional Retirement Program (State ORP).

Any district staff member who is a member of SCRS or State ORP may retire when they have met the established terms and conditions for retirement pursuant to state law. Staff members should confirm their eligibility for retirement with PEBA at <https://www.peba.sc.gov/>.

The staff member should notify the board in writing of his/her intent to retire as soon as possible but not later than March 15th of the year in which he/she plans to retire.

An eligible staff member wishing to retire during the course of the school year and to continue his/her employment as a retired staff member must adhere to the current state statutes at the time of retirement.

The board must ~~approve~~ **ratify** the employment of all state retirees, ~~whether recommended to fill a certified or support position,~~ and no such employment will be approved for more than one school year or the remainder of the current school year. All working retirees in the district will be classified as at-will employees, which means they can be removed from service at any time and without cause.

Adopted prior to 1972; Revised 2/76, 7/79, 9/84, 5/85, 6/90, 11/90, 12/00, 9/16/03, **03/21/2023**

## Legal References:

1. United States Code of Laws, as amended:
  1. Age Discrimination Act of 1975, 42 U.S.C.A. Section 6101, *et seq.*
  2. Age Discrimination in Employment Act of 1967, 29 U.S.C.A. Section 621, *et seq.*
2. S.C. Code of Laws, 1976, as amended:
  1. Section 9-1-10 - Teachers are members of the state retirement system.
  2. Section 9-1-1510(A) and (B) - Retirement eligibility (Class One or Two member; Class Three member).
  3. Section 9-1-1515 - Early retirement.
  4. Section 9-1-1550 - Service retirement allowances.

**LEXINGTON COUNTY SCHOOL DISTRICT ONE**  
**Lexington, South Carolina**

**AGENDA ITEMS ANALYSIS**

**BOARD MEETING DATE:** 2-28-23

**BOARD AGENDA ITEM:** 10.4

**SUBJECT:** Policy BD, BD-R Organization of the Board

**BACKGROUND INFORMATION:**

At the January 10, 2023, board meeting, the board voted to send policy BD and BD-R to the administration and ask them to bring it back for first reading to include the recommendations that were given from the board at the November meeting.

While the board collectively supported the recommendations, due to the late addition the board wanted to pause on approval. Since the ad hoc committee no longer exists, the best way to bring it back for adoption is to ask administration to bring it to the board for approval. Chair Green said that in the absence of BD-R policy revisions, she asked Vice Chair Henson to serve as the parliamentarian in the interim until the policy revisions are final.

**ADMINISTRATIVE CONSIDERATION :**

Review the policy and administrative rule.

**ADMINISTRATIVE RECOMMENDATIONS**

First reading is presented for review and reaction. It will be presented for approval at the March 21, 2023 meeting.



## ORGANIZATION OF THE BOARD

Code **BD** Issued **DRAFT/21**

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The officers of the board are chair, vice-chair, and secretary. The officers are elected and sworn in at the first regularly scheduled meeting following the ~~election~~ **seating** of new board members.

Each officer will serve for a two-year term. ~~Officers can serve no more than \*\*\*\*\* consecutive terms.~~

### **Election Process**

The superintendent will serve as the presiding officer for purposes of electing officers.

Officers will be elected by a majority vote of the board. Voting will be conducted by ~~secret~~ ballot **unless a board member requests that the board record votes by name.**

The superintendent will collect and count the ballots in the presence of the board. The board chair of the preceding year (or another officer of the board) will immediately verify the vote count.

Once the chair is elected, he or she will assume the role of presiding officer.

### *Nominations*

The superintendent or presiding officer will make a call for nominations for the officer position to be elected. Any board member may nominate any eligible member for the office, including him/herself. Nominations need not be seconded.

If a candidate accepts the nomination, his/her name will be included in the vote(s) for the officer position until such time as he/she may withdraw his/her name from consideration. **Candidates will have an opportunity to briefly address the board.** If a candidate declines the nomination, their name is not included in the vote(s) for the position.

### *Voting*

Once the nominees for the specified position are clearly established, a vote will be taken. All board members who are participating in the meeting, including all nominees for the specified position, may cast a vote. In the event that there is only one nominee for an office, the board may conduct a voice vote to elect the officer.

When more than two nominees are on the ballot and no candidate receives a majority of votes, a runoff will be held between the nominees receiving the two highest vote counts.

### **Vacancies**

Vacancies in the above-mentioned offices will be filled by the board **at its next regular scheduled meeting** at its discretion.

## **Removal of Board Officers**

As board officers are duly elected by a majority vote of the the board, the board may act to remove a board officer in the event of an officer's willful and/or continuing violation of policy by a super-majority (75%) vote of the board.

Adopted 1972; Revised 12/75, 10/83, 5/18/93, 5/85, 7/93, 11/16/10, 9/19/17, ^

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### Legal References:

- A. S.C. Code of Laws, 1976, as amended:
  - 1. Section 59-19-70 - Election of officers.

# ORGANIZATION OF THE BOARD

Code **BD-R** Issued **DRAFT/21**

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## Duties of the Chair

The chair presides at all meetings of the board and performs other duties as directed by law, regulation, and by the board. In carrying out these responsibilities, the chair will do the following:

- Sign the instruments, acts, and orders necessary to carry out state requirements and the will of the board.
- Consult with the superintendent in the planning of the board's agendas.
- Confer with the superintendent on crucial matters which may occur between board meetings.
- Appoint board committees, subject to board approval.
- Call special meetings of the board as necessary.
- Act as the public spokesperson for the board at all times, except as this responsibility is specifically delegated to others.
- Be responsible for the orderly conduct of all board meetings.

As presiding officer at all meetings of the board, the chair will do the following:

- Call the meeting to order at the appointed time.
- Announce the business to come before the board in its proper order.
- Enforce the board's policies relating to the order of business and the conduct of meetings.
- Recognize persons who desire to speak and protect the speaker who has the floor from disturbance or interference.
- Explain what the effect of a motion would be if it is not clear to every member.
- Restrict discussion to the question when a motion is before the board.
- Answer all parliamentary inquiries, referring questions of legality to the board attorney.
- Put motions to a vote, stating definitely and clearly the vote and result thereof.

The chair has the right, as other board members have, to offer resolutions, discuss questions, and vote.

## Duties of the Vice-Chair

## PAGE 2 - BD-R - ORGANIZATION OF THE BOARD

The vice-chair will have the powers and duties of the chair in his/her absence or during his/her disability and such other powers and duties as the board may from time to time determine. **The vice-chair will assume parliamentary duties as follows:**

- Be knowledgeable of parliamentary procedure and board policies.
- Advises the presiding officer on matters of procedure at meetings and should be seated next to the presiding officer.
- Maintains a current copy of Robert's Rules of Order.

### **Duties of the Secretary**

The secretary attends all board meetings and records the proceedings. The secretary will also supply records and other information which the board may require or need. Among his/her duties will be the following:

- Keep a permanent record of all proceedings of the board.
- Prepare such reports and perform such duties as may be prescribed by statutes or directions of the chair of the board.

The board, at its discretion, may employ an individual who is not a member of the board to record minutes and proceedings of the board.

In the absence of the chair and vice chair, the secretary will act as the presiding officer.

In the absence of the chair, vice chair, and secretary, the board will elect a temporary chair to preside over the meeting.

Issued 5/85; Revised 9/19/17, ^

**LEXINGTON COUNTY SCHOOL DISTRICT ONE**  
**Lexington, South Carolina**

**AGENDA ITEMS ANALYSIS**

**BOARD MEETING DATE:** 2-28-23

**BOARD AGENDA ITEM:** 10.5

**SUBJECT:** Introduction - Policy BE Board Meetings

**BACKGROUND INFORMATION:**

Policy BE was last updated in 2019. The district's policy has been updated to include SCSBA model policy language. Changes include updates to the language regarding regular board meeting times and locations.

**ADMINISTRATIVE CONSIDERATION :**

Update the policy to become compliant with the SCSBA model policy and to align with the approval of the upcoming 2023-2024 board meeting schedule.

**ADMINISTRATIVE RECOMMENDATIONS**

Introduction is presented for review and reaction. It will be presented for first reading at the March 21, 2023 meeting.

## BOARD MEETINGS

Code **BE** Issued **DRAFT/21**

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All board meetings will be conducted in accordance with the South Carolina Freedom of Information Act. Every meeting of the board will be open to the public except for executive session held in accordance with state law.

### Annual Meeting

The board holds its annual organizational meeting at its first regularly scheduled meeting following the election and certification of new board members. The board elects officers at the annual meeting.

### Regular Board Meetings

Regular board meetings are **normally** scheduled at ~~Central Services~~ on the third Tuesday of each month. The regularly scheduled time for **General Session** will be **6:00 p.m., with executive session, if needed, occurring prior to General Session. Meetings will be held at Central Services however the superintendent and board have the discretion to schedule meetings at various school locations throughout the district. All meetings will adjourn no later than \*\*\*\*\* p.m. unless extended by a majority vote of the board. **The board takes action in February of each year to establish the meeting calendar times and dates. There may be exceptions to the third Tuesday rule which will be outlined in the meeting calendar proposal.****

~~The board may change the time and place of the regular meeting upon a majority vote of the board at a duly called board meeting.~~

### Work Sessions

From time to time the board may meet in work sessions. ~~(Option: The board will have regularly scheduled work sessions at \*\*\*\*\* on the \*\*\*\*\* of each month. The regularly scheduled time will be \*\*\*\*\* p.m.)~~ These sessions provide the board opportunities for in-depth planning and discussion without formal action. Topics for discussion will be announced publicly, and sessions will be conducted in accordance with state law.

### Special Meetings

The chair of the board or a majority of the board may call a special meeting of the full board. The superintendent should give at least 24-hours notice to all members of the board and the public except when emergency conditions make such notice impossible. The board will not transact any business other than that which is stated in the notice.

### Public Hearings

The board may occasionally conduct public hearings for the community to express their views regarding a specific issue. The board will conduct such meetings consistent with board policy and state law.

### Cancellation of Meetings

A board meeting may be cancelled:

**Lexington County School District One**  
**Introduction – February 28, 2023**

(see next page)

## PAGE 2 - BE - BOARD MEETINGS

- by a majority vote of the board at a duly called board meeting
- by a declaration by the board chair, or if the chair is unavailable, the vice chair, in consultation with the superintendent, when a significant event beyond the board's control renders attendance at the meeting unsafe or unreasonable in light of the circumstances (e.g., inclement weather conditions or local, state, or national emergencies)
- when a quorum cannot be reached

### Parliamentary Procedure

The latest edition of *Robert's Rules of Order* will govern all matters not covered by board policies or state law.

Adopted 1972; Revised 8/21/73, 12/16/75, 10/83, 11/83, 5/85, 12/85, 6/24/86, 2/87, 5/19/87, 6/20/89, 6/19/90, 5/18/93, 8/21/18, 6/25/19, ^

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### Legal References:

- A. S.C. Code of Laws, 1976, as amended:
1. Section 30-4-10, *et seq.* - South Carolina Freedom of Information Act.
  2. Section 59-1-340 - Board meetings.
  3. Section 59-19-110 - Board may designate members to hear or otherwise explore matters under its control.

**Lexington School District One**  
**Lexington, South Carolina**  
**AGENDA ITEM ANALYSIS**

**BOARD AGENDA ITEM:** 10.6

**BOARD MEETING DATE:** February 28, 2023

**SUBJECT:** Policy GCLE and Administrative Rule GCLE-R, Unencumbered Time

**BACKGROUND INFORMATION:**

Pursuant to the new statute, S.C. Code Section 59-5-63, local school boards must adopt an unencumbered time policy. Unencumbered time must be defined as thirty minutes during the regular workday where teachers are afforded time that is self-directed without assigned duties or responsibilities, including direct instruction or supervision of students. The provisions of this statute must be completely implemented by districts before July 1, 2023.

**ADMINISTRATIVE CONSIDERATION:**

Model policies from the SCSBA attached.

**ADMINISTRATIVE RECOMMENDATIONS:**

For information only. Administration will bring first reading to the board for review and reaction on March 21, 2023.



# UNENCUMBERED TIME

Code **GCLE** Issued **MODEL/23**

In accordance with state law, the district will require the principal of each elementary school to provide at least 30 minutes of unencumbered time to all full-time instructional staff teaching in grades K-5, and to instructional staff of any elementary, middle, or high school responsible for teaching a special education class for more than 20 percent of the school day with students who are removed from the general education setting.

The following definition will apply to unencumbered time:

*Unencumbered time* is defined as 30 minutes during the regular workday where teachers are provided time that is self directed and free from assigned duties or responsibilities, including direct instruction or supervision of students.

The unencumbered 30 minutes of time must not include:

- Parent/Teacher conferences
- Bus duty
- IEP and 504 meetings
- Team meetings
- Professional development activities that are not self-directed
- Managing or supervising the transition of students to and from activities, classes, lunch, recess, or any other activities

## **Implementation**

### *Development of a schedule*

The superintendent will provide guidance to principals to help ensure that they establish procedures and a schedule for unencumbered time. The superintendent is also responsible for maintaining administrative procedures that will facilitate this policy.

The placement of unencumbered time within the instructional day may vary as determined by the principal based on the staffing and scheduling needs of each school and need not be uniform among schools in the district. However, providing unencumbered time will not be achieved by expanding the expected work hours for instructional staff before or after the school day.

A principal will not reduce or withhold an eligible teacher's unencumbered time on a regular basis. Unencumbered time may only be reduced or withheld when it is reasonable and necessary due to extreme and unavoidable circumstances to ensure the safety and welfare of students and staff. Such circumstances could include, but are not limited to, an emergency drill or an insufficient number of staff and substitute teachers to maintain instruction in the school. If there are persistent, unavoidable circumstances preventing a teacher from taking their unencumbered time, administration should notify the superintendent.

If an eligible staff member's unencumbered time is reduced, withheld, or voluntarily relinquished, additional compensation may not be offered in place of unencumbered time except as provided by state law.

*Supervision of students*

The principal is responsible for coordinating a plan for the supervision of students by staff not eligible for unencumbered time.

*(Option: The district should enter any district-specific information here.)*

**Discipline**

The intentional failure of the school’s principal to provide eligible teachers with 30 minutes of unencumbered time may result in disciplinary action pursuant to the district’s established disciplinary policy. This may also be sufficient cause for suspension or revocation of a school principal’s educator certificate pursuant to applicable state law.

The intentional failure of the board to provide eligible teachers with the required 30 minutes of unencumbered time may subject the board to any penalties prescribed by law.

*(Drafter’s Note: If necessary, the district may set reasonable guidelines to ensure that unencumbered time is not misused.)*

Cf. GCQF

Adopted ^

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Legal References:

- A. S.C. Code of Laws, 1976, as amended:
  - 1. Section 59-5-63 - Unencumbered time requirement; policies; school district adoptions.
  - 2. Section 59-25-160 - Revocation or suspension of certificate; “just cause” defined.

# UNENCUMBERED TIME

Code **GCLE-R** Issued **MODEL/23**

## Procedures for Unencumbered Time

The principal of each school will establish an unencumbered time schedule that will provide at least 30 minutes of duty-free time each regular school day for all qualified teachers with the goal of providing an average of at least 150 minutes of unencumbered time per week.

The principal will review the schedule as needed to ensure compliance with the guidelines and to maintain equity and fairness.

The principal will also establish provisions for the safety and supervision of students by staff who are not entitled to unencumbered time.

### *Eligibility*

A full-time teacher teaching kindergarten through fifth grade and working a minimum of 30 hours per week is eligible for 30 minutes of unencumbered time per school day.

A teacher responsible for instructing a special education class for more than 20 percent of the school day with students who are removed from the general education setting is eligible to receive 30 minutes of unencumbered time per regular school day.

*Note: This provision is not limited to elementary special education teachers and extends to special education teachers who meet these criteria in grades K through 12.*

## Reduction or Withholding of Time

The board prohibits improper reduction or withholding of a qualified teacher's unencumbered time. A qualified teacher's unencumbered time may only be withheld or reduced when it is reasonable and necessary due to extreme and unavoidable circumstances to ensure the safety and welfare of students and staff.

In determining whether an extreme and unavoidable circumstance exists, the principal will use the following guidelines:

- A staff shortage exists when, despite reasonable efforts the principal is unable to find a sufficient number of staff members and substitute teachers to maintain instruction or to supervise students during unencumbered time periods, and no other staff members are available.
- An extreme or unavoidable circumstance exists when because of an emergency drill, illness, epidemic, natural or man-made disaster, the principal cannot acquire staff to supervise students.

### *Reporting of improper reductions or withholdings*

PAGE 2 - CODE - TITLE

A teacher who believes their unencumbered time has been intentionally and improperly reduced or withheld by their principal should follow the district's established grievance procedure. Violations may result in appropriate action under the district's disciplinary policy and may be sufficient cause for suspension or revocation of the principal's educator certificate.

*(Option: The district should enter any district-specific information here.)*

Issued ^

**LEXINGTON COUNTY SCHOOL DISTRICT ONE**  
**Lexington, South Carolina**

**AGENDA ITEMS ANALYSIS**

**BOARD MEETING DATE:** February 28, 2023

**BOARD AGENDA ITEM:** 11.2

**SUBJECT:** Second Reading-Policy JICA Dress Code, Administrative Rule JICA-R

**BACKGROUND INFORMATION**

Lexington One's dress code policy was last updated in March 2004. This topic was initially discussed in the superintendent's student advisory council. District administration created a focus group of administrators and teachers to conduct an internal review of the current policy, collect stakeholder feedback and research/review updated policies from around the state and nation. Throughout the 2021-22 school year and this fall, members of this group engaged with Student Advisory Council, Parent Advisory Council, Teacher Leadership Council and school administrators. The feedback collected from these groups, along with our review of updated dress code policies guided our recommended revisions to policy JICA and administrative rule JICA-R. Additional revisions were made following board feedback when this policy and rule were introduced on December 13, 2022, and a minor edit was made following first reading on January 10, 2023.

**ADMINISTRATIVE CONSIDERATION**

The administration has reviewed this work and believes the recommended changes provide necessary and appropriate updates to our existing board policy and administrative rule.

**ADMINISTRATIVE RECOMMENDATIONS**

The administration recommends approval of the updated policy and administrative rule.

## **Policy JICA Dress Code \_ DRAFT**

Issued 3/04, **2/28/23**

Purpose: To establish the basic structure for determining appropriate dress standards for students.

Although the responsibility for the dress and appearance of the students will rest with individual students and parents, the administration is authorized to establish administrative rules and regulations as necessary to ensure that students are **dressed** properly (JICA-R). ~~attired (JICA-R).~~

**Students will dress in appropriate clothing that follows the district dress code policy. Logos or clothing that promotes alcohol, drugs, tobacco, hate, gang affiliation, nudity, violence, or profanity is not allowed. No clothing or accessories are allowed to disrupt the educational process. The District and school administration reserves the right to determine what is appropriate for school.**

~~Parents/Legal guardians have the right to determine how the student will dress providing that such attire is not destructive to school property, complies with requirements for health and safety and does not interfere with or disrupt the educational process or environment or pose a likelihood of such interference or disruption. The administration is authorized to take action in instances where an individual's dress does not meet the stated requirements.~~

**Enforcement of the dress code will be handled with dignity, discretion, and respect toward all students by school staff members throughout the district.**

The above policy does not mean that student, faculty or parent groups may not recommend appropriate dress for school or special occasions. It means that a student will not be prevented from attending school or a school function, or otherwise discriminated against, as long as his/her **dress attire** and appearance meet the requirements set forth above and in administrative rule JICA-R.

Adopted 10/1/72; Revised 2/19/85, 5/85, 6/24/86, 2/87, 2/15/00, 3/16/04, **2/28/23**

**Lexington District One Schools**

## Administrative Rule JICA-R Dress Code\_DRAFT

Issued 3/04, 2/28/23

The following administrative rule on student dress will apply in all middle and high schools and will be administered uniformly throughout the district.

Students are required to wear their district issued photographic identification badge or a sanctioned temporary badge as set forth in policy JICDBB-R.

Proper shoes must be worn at all times for safety reasons.

Logos or clothing including head coverings that promote alcohol, drugs, tobacco, hate, gang affiliation, violence, nudity, or profanity is not allowed. No clothing or accessories are allowed to disrupt the educational process.

The ~~Each school's~~ District and school administration reserves the right to determine what is safe and appropriate for school dress.

Students of any body type / size may wear shorts, dresses, skirts, etc., whose length is no shorter than the mid-thigh. Tops must be long enough that they can be tucked into pants or shorts. Pants must be worn at the waistline. ~~Head coverings may be worn as long as the eyes and face are fully distinguishable and visible and do not impede other students' vision in the classroom.~~

Students may wear special dress or costume for specific events or special occasions during the school day when approved by the principal. Religious clothing / headgear is permitted.

The following items are not appropriate to be worn at school:

- Undergarments that are visible
- Pants or jeans with holes, tears, or tattered to the extent that skin or undergarments are visible above the mid-thigh, see-through garments showing skin or undergarments above the mid-thigh are not allowed
- ~~Tops with straps that are less than 2 fingers wide~~
- Clothing or accessories that could pose a safety risk to the student or others

If there is a disagreement between students and/or parents/legal guardians and the staff regarding the appropriateness of clothing, the administration will use discretion to make the decision.

Disciplinary action regarding the enforcement of this policy is listed below.

- ~~Clothing should not be so immodest or so inappropriate to the school setting as to interfere with or disrupt the educational process or environment or pose a likelihood of such interference or disruption. Therefore, the district will not permit clothing deemed distracting, revealing, overly suggestive or otherwise disruptive or interfering. This includes attire revealing bare midriffs, halter/tank tops, spaghetti straps and see-through shirts, tops or blouses.~~
- ~~The district will not permit clothing that displays vulgar, obscene or otherwise inappropriate symbols, language or wording.~~
- ~~The district will not permit clothing or accessories (i.e., bookbags, jewelry, hats, etc.) that display or make reference to alcohol, tobacco or other illegal substances.~~
- ~~Students may not wear or display gang-related attire, including gang colors or gang symbols, on their clothing or accessories.~~
- ~~Under most conditions, students may not wear hats, head stockings or kerchiefs in buildings. Some classes require that students wear safety hats. Religious headgear is allowed.~~
- ~~Students must wear proper shoes at all times.~~
- ~~Students may wear special dress or costume for specific events or special occasions during the school day when approved by the principal.~~
- ~~During the regular school day, students' athletic attire such as tennis, track, cheerleading,~~

etc., must conform to all other regulations of the dress code.

- ~~Students may not wear accessories or clothing that could pose a safety threat to themselves or others. This includes heavy chains, fish hooks, multi-finger rings, studded bracelets or collars, nose/lip to ear chains, etc.~~
- ~~The district does not allow unusual body piercing that disrupts or interferes with the order of school or that distracts the learning environment or poses the likelihood of the same.~~
- ~~Students may not wear overly tight or shorter than fingertip or mid-thigh length shorts, skirts, skorts or dresses. The district does not allow bike shorts unless worn under another pair of shorts.~~
- ~~Students must wear their pants at the natural waistline.~~
- ~~Students' undergarments should not show. Students should not wear their undergarments outside of their clothing.~~
- ~~An individual school may have more specific and restrictive dress codes if the school's administrators and the school improvement council recommend it and if the superintendent or his/her designee approves it.~~

~~Each school's administration will make the final judgment on the appropriateness of any student's dress and reserves the right to prohibit students from wearing any article of clothing or accessory which may foreseeably result in an interference with or the disruption of the school environment.~~

Number of offense(s)	Consequence(s)
<u>1st violation</u>	Student conference held. Student changes attire.
<u>2nd violation</u>	<b>Student</b> / Parent conference held. Student changes attire. <del>Student receives detention.</del>
<u>3rd violation</u>	<b>Student</b> / Parent conference held. Student changes attire. Student receives <del>in-school suspension</del> <b>detention</b> .
<u>Additional violations</u>	<b>Student</b> / Parent conference held. Student changes attire. Student receives <del>in-school suspension or out-of-school suspension.</del> <b>detention/ in-school or out-of-school suspension</b> . Continued violations may result in a recommendation for expulsion.

The district will review this administrative rule on a regular basis with input and advice from parents, teachers, administrators and students. The district will make subsequent recommendations to the board of trustees through administrative channels.

Each school will provide written notice of the district's policy and administrative rule on student dress in the school handbooks they print and distribute annually to students and parents.

Adopted 2/15/00; Revised 3/16/04, **2/28/23**

### **Lexington District One Schools**



**LEXINGTON COUNTY SCHOOL DISTRICT ONE  
Lexington, South Carolina**

**AGENDA ITEM ANALYSIS**

**BOARD AGENDA ITEM(S):** 11.3 and 11.4

**BOARD MEETING DATE:** February 28, 2023

**SUBJECT:** Second Reading – Policy GBEA Staff Code of Ethics  
Second Reading – Removal of policy GBEEA-R- Identification Procedures

**ADMINISTRATIVE CONSIDERATION:**

Proposed Policy GBEA Staff Code of Ethics replaces an existing policy and now includes many of the SCSBA proposed updates including a portion on consensual relationships that is now further defined with this new policy suggestion. The SCSBA Model Policy has been edited for Lexington County School District One purposes.

GBEEA-R is a repeat of policy JICDBB-R which is a student ID policy. Therefore, we ask that it be considered to remove policy GBEEA-R.

**ADMINISTRATIVE RECOMMENDATIONS:**

We present Policy GBEA and administrative rule GBEEA-R for final reading consideration, reaction, and review.

# STAFF CODE OF ETHICS

Code **GBEA** Issued **02/23**

The board expects staff members to be familiar with the South Carolina Ethics, Government Accountability, and Campaign Reform Act (Ethics Act) and to adhere to its provisions in their behavior, contacts, and relationships with students, parents/legal guardians, coworkers, and school officials. Staff members will not engage in any activity that conflicts or raises a reasonable question of conflict with their responsibilities in the district or otherwise violates the Ethics Act.

Provisions of the Ethics Act that are applicable to public employees apply to all staff members. The Ethics Act prohibits staff members from engaging in a variety of activities, including, but not limited to:

- Using their employment with the district to obtain an economic interest for themselves, a family member, an individual with whom they are associated, or a business with whom they are associated
- Using their employment with the district to influence decisions in which they, a family member, an individual with whom they are associated, or a business with whom they are associated has an economic interest
- Demanding, seeking, receiving, or accepting anything of value to influence their discharge of official duties or to perform or fail to perform any act
- Offering, giving, or promising, directly or indirectly, anything of value to influence a public official or public employee's discharge of his/her duties or to perform or fail to perform any act
- Receiving pay for advice or assistance given in the course of their employment
- Using or disclosing confidential information gained in the course of their official responsibilities
- Examining records in possession of the district for an improper or unlawful purpose
- Representing an individual before the board except as required by law or when the representation is related to the public employee's personal affairs or the affairs of their immediate family members
- Accepting certain employment, and in certain instances for a period of one year after ending their employment with the district, if the public employee is involved in procurement
- Having an economic interest in a contract with the district if they are authorized to perform official functions relating to the contract
- Failing to file a Statement of Economic Interests (SEI) after receiving anything of value worth if there is reason to believe they are a recipient of the thing of value because of their position as a public employee
- Receiving anything of value for speaking in their official capacity before a public or private group, with the exception of reimbursement for actual expenses incurred for the speaking engagement

(NOTE: Accepting reimbursement may necessitate filing of a Statement of Economic Interests with the South Carolina Ethics Commission)

- Failing to file an SEI with the South Carolina Ethics Commission as required by the Ethics Act if the public employee is serving as superintendent, the district's chief financial official, or the district's chief purchasing official

Staff members are also prohibited from:

- Engaging in any type of private business during the school day or on district property
- Selling instructional supplies, equipment, or other educational materials in the attendance area served by his/her school or furnishing the names of students or parents/legal guardians to anyone selling these materials
- Violating any provision of policy GBI, *Staff Participation in Political Activity*

In cases where an employee is required to take action or make a decision that affects himself/herself or other individuals, the employee will take such steps as the Ethics Commission will prescribe to remove him/herself from the potential conflict of interest (Section 8-13-700).

### **Nepotism**

The district will not place a staff member in a position where he/she will exercise administrative or supervisory authority over a member of his/her family. **Neither a board member nor a staff member** may **not** participate in an action relating to the employment, appointment, promotion, transfer, advancement, or discipline of his/her family member or make any other employment decision governing his/her family member (e.g., ~~approving an application from a family member to receive leave under the district's leave donation program/leave bank or approving funds requests from family members~~).

A "family member" is defined as the following:

- husband/wife
- brother/sister, brother-in-law/sister-in-law
- father-in-law/mother-in-law, son-in-law/daughter-in-law
- niece/nephew, aunt/uncle
- parent/child
- grandparent/grandchild, stepparent/stepchild, stepbrother/sister (living in the home).

South Carolina law Section 59-25-10 provides that no board member's immediate family member (parents, children, brothers or sisters only) may be employed without the written consent of the board of trustees. The provisions of this section shall not apply to any staff member who was employed prior to the time he or his family member became a board member.

## Consensual Relationships

In order to avoid potential conflicts of interest, favoritism, abuse of authority, harassment, or breaches of professional standards, romantic or sexual relationships between a subordinate staff member and his/her supervisor are not permitted. For purposes of this policy, “supervisor” includes any staff member who has **direct or indirect** supervision, direction, or control over the subordinate staff member, including but not limited to, the authority to hire, promote, discipline, evaluate, assign, set the wages of, or otherwise direct the subordinate staff member.

Prior to engaging in such a relationship, both the subordinate staff member and his/her supervisor are required to report the relationship in writing to the building-level principal or superintendent, as appropriate, so arrangements can be made to remove all supervisory duties over the subordinate staff member, up to and including transferring one of the parties to a comparable position that eliminates the conflict.

Any other staff member who becomes aware of such a relationship should report this information to his or her direct supervisor. Violation or failure to promptly disclose and correct a violation of this policy is grounds for disciplinary action, up to and including termination.

This policy should be interpreted broadly in order to further its objective of avoiding even the appearance of conflicts of interest in the workplace. Even where particular situations are not prohibited by this policy, relationships that would cause observers to question a staff member’s ethics or professional judgment should be disclosed **immediately**.

Cf. GBI

Adopted 10/1/72; Revised 8/17/76, 9/18/84, 5/85, 7/21/92, 8/96, 6/17/03, 5/17/05, 2/28/23

Legal References:

A. S.C. Code of Laws, 1976, as amended:

1. Section 8-13-100(15) - Family member means an individual who is the spouse, parent, brother, sister, child, mother-in-law, father-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, grandparent or grandchild, or a member of the individual’s immediate family.
2. Section 8-13-100(18) - Immediate family means a child residing in a public employee’s household; a spouse of a public employee; or an individual claimed by the public employee or the public employee’s spouse as a dependent for income tax purposes.
3. Section 8-13-700, *et seq.* - Portion of the South Carolina Ethics, Government Accountability, and Campaign Reform Act applicable to board members.
4. Section 59-15-10 - No staff member may serve on the board.
5. Section 59-19-300 - A board member may not receive pay as a teacher in same district where he/she serves on the board.
6. Section 59-25-10 - Employment of teachers related to board members or serving as board members.
7. Section 59-31-590 - A teacher may not have pecuniary interest in textbook selection.

**LEXINGTON COUNTY SCHOOL DISTRICT ONE**  
**Lexington, South Carolina**

**AGENDA ITEMS ANALYSIS**

**BOARD MEETING DATE:** February 28, 2023

**BOARD AGENDA ITEM:** 11.5

**SUBJECT:** Second Reading - Policy DB Annual Budget

**BACKGROUND INFORMATION**

Lexington One's policy related to the general fund balance requirement was last updated in February 2005 and requires that the District maintain a fund balance of 7 percent of the General Fund Budget. Act 23 of 2017, S.C Code Ann. 59-20-90 - Statewide Program on District Fiscal Practices and Budgetary Conditions mandates school districts to maintain a general reserve fund of at least one month of general fund operating expenditures, 8.33%. Good business practice would be for the District to maintain an unassigned fund balance between two to three months of expenditures, 16.67% - 25%. The district's unassigned fund balance was \$75,453,478, which is 25.14%, at June 30, 2022.

**ADMINISTRATIVE CONSIDERATION**

The administration has reviewed the policy and financial condition of the District and recommends the board of trustees update the policy to change the 7% to 16.67%. This would allow the District to weather any unforeseen economic downturns and continue to pay employees for two months.

**ADMINISTRATIVE RECOMMENDATIONS**

The administration recommends approval of the updated policy.

## **Policy DB Annual Budget**

Issued 2/05

**Purpose:** To establish the board's vision for the annual budget.

The annual budget is the financial plan for the operation of the school system. The annual operating budget should express and implement programs and activities of the school district. Planning the budget document is a continuous process. Planning involves long-term thought, study and deliberation by the superintendent, board, administrative staff, faculty and citizens of the district.

The budget provides the framework for both expenditures and revenues for the year. It translates into financial terms the educational programs and priorities for the system.

The board will establish budget priorities for each fiscal year (July 1 - June 30). These priorities will be based upon the needs identified by the superintendent during the budget planning process as determined by the following.

- needs of the district so that all segments of the district programs are treated equitably within the available resources
- state and/or federal legal requirements for funding of programs
- requirements and regulations of the regional accrediting agency
- availability of fiscal and other non-economic resources
- maintenance of not less than ~~seven~~ 16.67 percent of the total general fund budget as a fund balance from one fiscal year to the next

The board will give careful consideration to the budget requests as presented by the superintendent or his/her designee and will review the allocations for fairness and consistency with the educational priorities of the school system.

In case the budget does not receive approval by June 30, the board will adopt a continuing resolution based on last year's operating budget and include an appropriation for payment of facilities lease purchase obligations until the budget can be approved.

### **Notice of budget adoption**

Before adopting this budget for the next fiscal year, the district will advertise the public hearing on the budget in at least one South Carolina newspaper of general circulation in the area. The notice must appear not less than 15 days in advance of the public hearing. The notice must be a minimum of two columns wide with a bold heading.

The notice must include the following.

- governing entity's name
- time, date and location of the public hearing on the budget
- total revenues and expenditures from the current operating fiscal year's budget of the governing entity

- proposed total projected revenue and operating expenditures for the next fiscal year as estimated in the next year's budget for the governing entity

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- proposed or estimated percentage change in estimated operating budgets between the current fiscal year and the proposed budget
- millage for the current fiscal year
- estimated millage in dollars as necessary for the next fiscal year's proposed budget

### **Public hearing for millage increase**

In the Lexington School District One, the board is authorized by South Carolina law to levy school taxes. The board can only increase millage above the rate imposed for the prior tax year by the rate of the increase in the consumer price index for the preceding fiscal year.

In order to exceed this limit, the board must do so by a positive majority vote. A positive majority means a vote for adoption by the majority of the members of the entire governing body, whether present or not. If a vacancy exists, the law requires a positive majority vote of the entire governing body as constituted on the date of the final vote.

However, the state law provides some exceptions for school districts to the positive majority requirement. Specifically, the law does not require a positive majority vote of the board to raise millage for the following reasons.

- in response to a natural, environmental or other disaster as declared by the governor
- to offset a prior year's deficit
- to meet the minimum required Education Finance Act inflation factor and the per student maintenance of effort requirement

In addition, the millage limitation does not apply to millage levied to pay bonded indebtedness or real property lease-purchase payments.

Should a positive majority vote be required, the board must take the vote at a specially called meeting held solely for the purpose of taking a vote to increase the millage rate. The board must provide public notice of the meeting notifying the public that the board is meeting to vote to override and increase the millage rate. The board will receive public comment prior to the vote.

Adopted 10/1/72; Revised 12/16/75, 12/83, 5/85, 4/96, 11/18/97, 2/15/05

Legal references:

S.C. Code of Laws, 1976, as amended:

[Section 6-1-80](#) - Budget adoption.

[Section 6-1-300](#), *et seq.*- Authority of local governments to assess taxes and fees.

Acts and Joints Resolutions:

1971 Act 61 - Board to be fiscally independent within limitations of the EFA.

1978 Act 796 - Office of the county superintendent of education abolished and powers and duties devolved upon boards of trustees and the county board of education.

1979 Act 280 - Determination of tax levy.

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[1994 Act 601](#) - Lexington County Board of Education abolished and powers and duties devolved upon respective district boards.

Lexington District One Schools



LEXINGTON COUNTY SCHOOL DISTRICT ONE  
Lexington, South Carolina

**AGENDA ITEMS ANALYSIS**

BOARD MEETING DATE February 28, 2023

**BOARD AGENDA ITEM 11.6**

SUBJECT Second Reading — 2023-2024 Board of Trustees Meetings Schedule

**BACKGROUND INFORMATION**

The Lexington County School District One Board of Trustees meets on the third Tuesday of each month at 6:00 p.m. The following are the third Tuesdays for the 2023–24 academic year.

We recommend the third Tuesday meetings as follows:

- July 18, 2023 (review board annual self-evaluation per [Policy BAA](#))
- August 15, 2023
- September 19, 2023
- February 20, 2024
- March 19, 2024
- April 16, 2024
- May 21, 2024

The following are the monthly meetings that are recommended to be moved from the third Tuesday of these months:

- October 24, 2023: The third Tuesday in October (October 17) falls on the day after a scheduled day off. We recommend moving the meeting to the fourth Tuesday of the month, October 24.
- November 14, 2023: The third Tuesday in November (November 21) falls on the day before the start of Thanksgiving break. We recommend moving the meeting to the second Tuesday of the month, November 14.
- December 12, 2023: The third Tuesday in December (December 19) falls during winter break. We recommend moving the meeting to the second Tuesday of the month, December 12.

- January 23, 2024: The third Tuesday in January (January 16) falls on the day after a holiday. We recommend moving the meeting to the fourth Tuesday of the month, January. 23.
- June 11, 2024: We recommend moving the June meeting to the second Tuesday of the month, June 11, to allow administration to attend SCASA annual meeting, which occurs during the third week in June.

We recommend the following dates for additional workshops and/or meetings:

October 3, 2023 (Superintendent Evaluation)

April 30, 2024 (For Human Resources and additional items as needed.)

May 7, 2024 (For Human Resources and additional items as needed.)

**\*\*Additional meetings may be scheduled as needed for hiring recommendation purposes.**

ADMINISTRATIVE CONSIDERATION:

We present these dates to the board for approval.

**LEXINGTON COUNTY SCHOOL DISTRICT ONE**  
**Lexington, South Carolina**

**AGENDA ITEMS ANALYSIS**

**BOARD MEETING DATE:** 2-28-23

**BOARD AGENDA ITEM:** 11.7

**SUBJECT:** March 21 and April 25, 2023 Board Meetings Change of Location

**BACKGROUND INFORMATION:**

Per Board Policy BE, the board may change the time and place of the regular meeting upon a majority vote of the board. The board will be holding the March and April regular board meetings off-site. The March 21st meeting will be at the White Knoll High School Performing Arts Center and the April 25th meeting will be at the Gilbert High School Performing Arts Center.

**ADMINISTRATIVE RECOMMENDATIONS**

Board approval of the meeting location changes.

**LEXINGTON COUNTY SCHOOL DISTRICT ONE**

**Lexington, SC**

**AGENDA ITEM ANALYSIS**

**BOARD AGENDA ITEM:** 11.8

**BOARD MEETING DATE:** February 28, 2023

**SUBJECT:** Comprehensive Health Education Advisory Committee

**BACKGROUND INFORMATION:**

Section 59-32-30 of the 2014 Comprehensive Health Education Act 1988 reads as follows:

(B) Local school boards may use the instructional unit made available by the board pursuant to Section 59-32-20, or local boards may develop or select their own instructional materials addressing the subjects of reproductive health education, family life education, and pregnancy prevention education. *To assist in the selection of components and curriculum materials, each local school board shall appoint a thirteen-member local advisory committee consisting of two parents, three clergy, two health professionals, two teachers, two students, one being the president of the student body of a high school, and two other persons not employed by the local school district.*

Recommended participants completed an application, agreeing to serve on the committee pending board approval.

**ADMINISTRATIVE CONSIDERATION:**

The administration reviewed the applications and found that applicants are acceptable for the Comprehensive Health Education Advisory Committee. See attached slate.

**ADMINISTRATIVE RECOMMENDATIONS:**

The administration recommends approval of all names presented.

### District Comprehensive Health Education Advisory Committee Slate

Required	Role	First Name	Last Name	Title/Workplace
1	Clergy	Matt	Altman	Kids Pastor, Radius
2	Clergy	Dr. Elaine	Eskew	Senior Pastor, New Bethel AME Church
3	Clergy	Judson	Merrell	St. Peter's Lutheran Church
4	Health professional	Kayla	Kyzer	Nurse
5	Health professional	Amy	Wood	Lexington One
6	Non-employee	Kristi	Chernick	MES Parent Advisory
7	Non-employee	Harriet	Coker	CES Parent Advisory
8	Parent	Kimberly	Gunter	Lexington One
9	Parent	Jill	Strainer	Lexington One
10	Student	Conner	Clamp	River Bluff High School
11	Student body president	Abby	Burnett	Gilbert High School
12	Teacher	Erica	Gambrell	Lexington High School
13	Teacher	Kelly	Snipes	River Bluff High School

**LEXINGTON COUNTY SCHOOL DISTRICT ONE**  
**Lexington, South Carolina**  
**AGENDA ITEMS ANALYSIS**

**BOARD AGENDA ITEM:** 11.9

**BOARD MEETING DATE:** February 28, 2023

**SUBJECT:** Authorize Sale of Vacant Property

**BACKGROUND INFORMATION:**

The following properties are currently or soon-to-be owned by LCSD1 and could be sold to fund capital projects.

1. Calks Ferry Road and Boiling Springs
  - Purchased in 2005 / 28.58 Acres
  - Zoned GES, GMS, GHS
  - Purchased using general obligation bond
  - SCDOE process
2. Property by Old Lexington Middle School (NLCLC)
  - Purchased in 2003 / 1.44 Acres
  - Future Lexington Middle expansion
  - Purchased using general obligation bond
  - SCDOE process
3. North Lake Parcel
  - Created through Harmon Street extension
  - Can be sold as soon as ratified by town and county
  - Predates SCDOE process

**ADMINISTRATIVE CONSIDERATION:**

These properties can be sold for monetary consideration but the proceeds must be utilized for capital improvements. Below are some qualifications per our bond attorney:

1. The sale price of the property must be for FMV or greater and must be exclusively for cash.
2. We will need to be under contract to spend the proceeds of the property sale within 6 months of receipt.
3. We will want to know what bond issue was used to purchase the property being sold to evaluate the minimum useful life required of the property/capital improvement we intend to buy/make with the sale proceeds.
4. We will need to spend the sale proceeds within two years of the sale date.
5. We will need to track investment and expenditures for arbitrage rebate liability measurement. If it's all actually spent in 6 months, this is a non-issue.

**ADMINISTRATIVE RECOMMENDATIONS:**

The administration recommends moving forward with the sale of the Property by Old Lexington Middle School (NLCLC) and the North Lake Parcel.

**BOARD ANNUAL WORK CALENDAR, 2023**

*As of January 18, 2023*

**BOARD**

**SUPERINTENDENT AND STAFF**

Month	BOARD ACTION/WORK	Outcomes Instructional or Operational	Fiscal and Capital Management	Human Resources
<b>JAN</b>	<ul style="list-style-type: none"> <li>Initiate 5-year Strategic Plan process</li> <li>Board of Trustees Meeting Calendar 1st reading</li> <li>Annual Board Work Calendar</li> <li>Annual Policy Review Process</li> <li>Strategic Plan Process Review (2023 only)</li> <li>Attend Employee Recruitment Fair</li> <li>Budget Workshop</li> <li>Facilities Workshop</li> </ul>	<ul style="list-style-type: none"> <li>Building program status</li> <li>Review 180-day deliverables draft</li> <li>Winter interim benchmark tests, Fall EOC testing , ACCESS for ML assessment</li> <li>Scheduling Summer work</li> <li>Begin summer camp planning</li> <li>TOY communications and TOY event planning</li> <li>Academic calendar development</li> <li>First reading Policy JICA, JICA-R Dress Code</li> </ul> <p>Note: Board Appreciation Month and Board Ethical Principles signing</p>	<ul style="list-style-type: none"> <li>FY24 Budget Overview</li> <li>Instructional software renewal evaluation and budgeting</li> <li>Calendar Year End Reporting - W2s</li> <li>Budget Planning capital improvements, maintenance, furniture needs</li> <li>Construction/design meetings</li> <li>First Reading Policy DB Annual Budget</li> </ul>	<ul style="list-style-type: none"> <li>Review FY24 personnel contractual timelines</li> <li>GBEA First Reading</li> <li>GBEAA-R-removal</li> <li>GCQE Retirement of Professional Staff Introduction</li> <li>Teacher Recruitment Fair</li> <li>ACA Reconciliation</li> <li>1095-C distribution</li> <li>Letters of Intent</li> </ul>
<b>FEB</b>	<ul style="list-style-type: none"> <li>2022-23 Key Performance Indicators</li> <li>Mid-year board/superintendent performance review</li> <li>Determine "B" Policy revisions schedule</li> <li>SCSBA Annual Convention</li> <li>New Board Member</li> </ul>	<ul style="list-style-type: none"> <li>Mid-year student progress check</li> <li>90-day deliverables report</li> <li>Nursing staff prep for summer programmings</li> <li>Continued TOY preparations</li> <li>District &amp; school website management, PR and social media engagement</li> <li>Superintendent Listening</li> </ul>	<ul style="list-style-type: none"> <li>Budget Planning</li> <li>Department and School budget spreadsheets</li> <li>Scheduling summer work</li> <li>Continued budget planning for capital improvements, maintenance, furniture needs</li> <li>Calendar year end 1099's</li> </ul>	<ul style="list-style-type: none"> <li>GBEA Second Reading</li> <li>GBEAA-R-removal</li> <li>GCQE Retirement of Professional Staff 1st Reading</li> <li>FTE &amp; Ratio Planning</li> <li>Major efforts in recruiting &amp; hiring</li> <li>Retirement seminar</li> <li>23-24 Recruitment</li> </ul>

Month	BOARD ACTION/WORK	Outcomes Instructional or Operational	Fiscal and Capital Management	Human Resources
	<ul style="list-style-type: none"> <li>• Orientation</li> <li>• Policy Approvals</li> <li>• Approve Annual Board Work Calendar</li> <li>• 2nd reading/approval of 2023-24 Board Meeting schedule</li> <li>• Consider/attend invitations to school events</li> <li>• Review 2nd quarter priority deliverables</li> <li>• Input into 135-180 day priority deliverables</li> </ul>	<ul style="list-style-type: none"> <li>• sessions (Feb. 2, 7, 9, 21, 23)</li> <li>• First Reading Cell Phone Policy</li> </ul>		
<b>MAR</b>	<ul style="list-style-type: none"> <li>• Update on new 5-year Strategic Plan Plan process</li> <li>• Approval FY'24 Administrator contracts</li> <li>• Budget work</li> <li>• Attend BoardDocs training</li> <li>• March BoardDocs implementation</li> <li>• Policy Approvals</li> <li>• Consider/attend invitations to school events</li> <li>• School visits</li> <li>• Lakeside Middle Dedication (3/2)</li> </ul>	<ul style="list-style-type: none"> <li>• Completion review: previous 5-year Strategic Plan</li> <li>• Graduation Planning</li> <li>• TOY Event</li> <li>• ACT, SAT and Career-readiness testing</li> <li>• Staff health screenings</li> </ul>	<ul style="list-style-type: none"> <li>• Budget Planning <ul style="list-style-type: none"> <li>• Continued budget planning for capital improvements, maintenance, furniture needs</li> </ul> </li> <li>• CDRC Federal Reporting</li> </ul>	<ul style="list-style-type: none"> <li>• Administrator (SLT, Directors, Principals) Contracts approved by the Board 2023-24</li> <li>• Finalize Certified &amp; Admin recommendations</li> <li>• GCQE Retirement of Professional Staff 2nd Reading</li> </ul>



Month	BOARD ACTION/WORK	Outcomes Instructional or Operational	Fiscal and Capital Management	Human Resources
	<ul style="list-style-type: none"> <li>Legislative Breakfast (3/28)</li> <li></li> </ul>			
<b>APR</b>	<ul style="list-style-type: none"> <li>FY '24 Budget</li> <li>FY '24 Certified Contracts</li> <li>3rd Quarter (135 day) review</li> <li>Attend Special Education Graduation</li> <li>SCSBA Day at the Capital</li> </ul>	<ul style="list-style-type: none"> <li>Strategic Plan: Updates of district and school plans sent to SCDE</li> <li>Retiree Banquet and celebration preparations</li> <li>School Choice/Special Permissions</li> </ul>	<ul style="list-style-type: none"> <li>Budget Planning</li> <li>Finalize furniture needs</li> </ul>	<ul style="list-style-type: none"> <li>Certified Contracts(Coordinators, Assistant Principals, Assistant Directors, Directors of School Counseling, Teachers, Psychologists, Speech-Language Pathologists, Instructional Coaches, School Librarians, School Counselors) approved by the Board 2023-24</li> <li>Deadline for internal transfers (4/28)</li> </ul>
<b>MAY</b>	<ul style="list-style-type: none"> <li>Finalize FY '23-24 Budget</li> <li>Second Reading - 24 Budget</li> </ul>	<ul style="list-style-type: none"> <li>Summer Program Overview</li> <li>SC Ready testing and Spring EOCs</li> <li>Retiree Banquet</li> <li>Graduation Preparation</li> <li>Route/Ridership</li> </ul>	<ul style="list-style-type: none"> <li>Budget Planning</li> <li>Mobilize for extensive summer renovations</li> <li>Work with State to remove surplus</li> <li>Evaluate instructional technology professional learning needs for upcoming year</li> </ul>	<ul style="list-style-type: none"> <li>Submit ADEPT</li> <li>Contract Deadline 5/10</li> </ul>
<b>JUNE</b>	<ul style="list-style-type: none"> <li>Year-end KPI* review</li> </ul>	<ul style="list-style-type: none"> <li>Graduations</li> </ul>	<ul style="list-style-type: none"> <li>Finalizing '23-24 Budget</li> </ul>	<ul style="list-style-type: none"> <li>PADEPP Final</li> </ul>

Month	BOARD ACTION/WORK	Outcomes Instructional or Operational	Fiscal and Capital Management	Human Resources
	<ul style="list-style-type: none"> <li>● Approve 2024-25 academic calendar</li> <li>● Board performance review</li> <li>● Public Hearing - 23-24 budget and Third reading approval of 23-24 budget</li> <li>● Attend Graduations 6/3-4</li> </ul> <p>*Key Performance Indicators</p>	<ul style="list-style-type: none"> <li>● Summer camps</li> <li>● End-of-year school work plan reviews and plan drafting</li> <li>● Summer PL/Summer Leadership Series</li> <li>● Website updates/staff updates</li> <li>● Update Student and Employee handbooks</li> <li>● Mental Health Wellness data review</li> <li>● Transcripts/Final audits</li> <li>● Curriculum development and revisions</li> </ul>	<ul style="list-style-type: none"> <li>● 22-23 fiscal year end closeout</li> <li>● New year Business Plus open</li> <li>● Powerschool rollover</li> <li>● Online registration</li> <li>● Device collection</li> <li>● Coordinating and executing relocations</li> <li>● Federal fund claims</li> </ul>	<p>Conferences</p> <ul style="list-style-type: none"> <li>● Annual substitute onboarding</li> <li>● Finalize nursing staff</li> </ul>
<b>JULY</b>	<ul style="list-style-type: none"> <li>● Strategic Plan Update: LCSD 1 Profile of a Graduate</li> <li>● Review Annual Board Work Calendar</li> <li>● Approve local board approved courses</li> <li>● Attend Leading as One breakfast</li> </ul>	<ul style="list-style-type: none"> <li>● Summer PL Institute, Leading as One, Nuts &amp; Bolts</li> <li>● Summer camps</li> <li>● Curriculum development/revisions</li> <li>● Identify local board approved courses</li> <li>● Design #Lex1Back2School social media campaign</li> <li>● New school year theme design</li> <li>● Update handbooks</li> <li>● Safety trainings start for new school year</li> <li>● Special permissions</li> <li>● Enrollments</li> </ul>	<ul style="list-style-type: none"> <li>● Federal funding plan submissions</li> <li>● Track summer work (capital improvements and yearly district maintenance)</li> <li>● Relocations</li> <li>● Oversee placement of new furniture</li> <li>● Software integration prep/deploymnet</li> <li>● Online registration</li> <li>● Audit preparation</li> <li>● Finance handbook updates</li> </ul>	<ul style="list-style-type: none"> <li>● Process work visas</li> <li>● Adept training</li> <li>● Teacher Induction Institute</li> <li>● C1 Employee Status sheets</li> <li>● GBEC &amp; Code of Excellence</li> </ul>

Month	BOARD ACTION/WORK	Outcomes Instructional or Operational	Fiscal and Capital Management	Human Resources
		<ul style="list-style-type: none"> <li>• Staff CPR training</li> <li>• Route/Ridership</li> </ul>	<ul style="list-style-type: none"> <li>• Procurement contract reviews</li> </ul>	
<b>AUG</b>	<ul style="list-style-type: none"> <li>• Back-to-school updates</li> <li>• Attend SCSBA school law conference</li> <li>• Attend New Employee Orientation</li> </ul>	<ul style="list-style-type: none"> <li>• BOY school work plan review, walkthrough and plan editing</li> <li>• Fall benchmarks</li> <li>• Back to school promotions and first day of school highlights</li> <li>• Update School Facts Sheets and Quick Facts</li> <li>• Enrollments</li> <li>• Immunization Reports</li> <li>• Route/Ridership</li> <li>• Safety drills/training continues</li> </ul>	<ul style="list-style-type: none"> <li>• Finish summer work (capital improvements and yearly district maintenance)</li> <li>• Budget planning for capital improvements</li> <li>• Rezoning begins?</li> <li>• First payroll preparation</li> <li>• Food service eligibility</li> </ul>	<ul style="list-style-type: none"> <li>• New Employee Orientation</li> <li>• Finalize hiring for Fall semester and place staff as necessary</li> <li>• New employee benefits onboarding</li> </ul>
<b>SEPT</b>	<ul style="list-style-type: none"> <li>• Operations: Long-term needs, financing plan review</li> <li>• Attend Adult Education Graduation</li> </ul>	<ul style="list-style-type: none"> <li>• <b>TOY voting (move to appropriate month)</b></li> <li>• New course requests due</li> <li>• Meet w/school PR correspondents</li> <li>• Student flu shot clinics</li> <li>• Fall T.M. assessment</li> <li>• Safety drills/training continues</li> </ul>	<ul style="list-style-type: none"> <li>• Tracking building plan, construction meetings, etc</li> <li>• Rezoning</li> <li>• Audit fieldwork</li> </ul>	<ul style="list-style-type: none"> <li>• C2/3 Employee status sheets</li> <li>• Finalize evaluation settings &amp; teams</li> </ul>
<b>OCT</b>	<ul style="list-style-type: none"> <li>• State, national assessment results</li> <li>• Set annual policy review calendar</li> <li>• Superintendent's evaluation/contract</li> <li>• SCSBA Workshops,</li> </ul>	<ul style="list-style-type: none"> <li>• School reading plans due to SCDE</li> <li>• CogAT/ITBS, PSAT testing</li> <li>• School Reports released/data analyzed</li> <li>• Course catalog revisions completed for next school year</li> </ul>	<ul style="list-style-type: none"> <li>• Tracking building program, construction, etc</li> <li>• Rezoning</li> <li>• Audit fieldwork</li> <li>• Financial Statement Review</li> </ul>	<ul style="list-style-type: none"> <li>• Open enrollment for benefits</li> <li>• Support Staff Open House</li> </ul>

Month	BOARD ACTION/WORK	Outcomes Instructional or Operational	Fiscal and Capital Management	Human Resources
	regional meeting	<ul style="list-style-type: none"> <li>• School improvement designations released</li> <li>• TOY honors/recognitions, prep for TOY finalists</li> <li>• Fall T.M. assessment</li> <li>• Student flu shot clinics</li> </ul>		
<b>NOV</b>	<ul style="list-style-type: none"> <li>• (Election Years - Oath of office, New board member orientation)</li> </ul>	<ul style="list-style-type: none"> <li>• Begin third grade retention conversations</li> <li>• Next year's course catalog is released</li> <li>• TOY preparations/communications</li> </ul>	<ul style="list-style-type: none"> <li>• Tracking building plan, construction, etc.</li> <li>• Audit fieldwork</li> <li>• Financial Statement Review</li> </ul>	<ul style="list-style-type: none"> <li>• Aspiring AP Cohort Applications</li> </ul>
<b>DEC</b>	<ul style="list-style-type: none"> <li>• Annual Audit Report</li> <li>• 5-year Strategic Plan Review, Modification</li> <li>• Draft strategic goals, budget priorities</li> <li>• Election of Officers in Election year</li> <li>• SCSBA Legislative Advocacy Conference &amp; Delegate Assembly</li> </ul>	<ul style="list-style-type: none"> <li>• Graduation Check-ins</li> <li>• Fall EOC testing</li> <li>• Highlight TOY finalists</li> </ul>	<ul style="list-style-type: none"> <li>• Annual Audit Presentations</li> <li>• End of fiscal year Business Plus rollover</li> <li>• Budget planning begins</li> </ul>	<ul style="list-style-type: none"> <li>• Hiring for next year ramps up</li> <li>• 90 day probationary evaluations due</li> </ul>

**LEXINGTON COUNTY SCHOOL DISTRICT ONE**  
**GENERAL FUND REVENUES - FY 2022-2023**

	As of 1/31/2023				
	Budget	January Revenues	Year to Date Revenues	Remaining Budget	% of Budget Collected
<b>Fund Balance</b>					
Pupil Activity-Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00 %
<b>Fund Balance</b>	\$0.00	\$0.00	\$0.00	\$0.00	0.00 %
<b>Revenue from Local Sources</b>					
Levies for Current Operations	\$70,480,000.00	\$19,033,519.23	\$20,272,570.15	\$50,207,429.85	28.76 %
TIF Revenue Overpayment	\$31,000.00	\$0.00	\$26,833.12	\$4,166.88	86.55 %
Vehicle Taxes	\$26,000,000.00	\$2,010,300.98	\$13,288,760.33	\$12,711,239.67	51.11 %
Current Taxes-Penalty	\$110,000.00	\$35.31	\$40.39	\$109,959.61	0.03 %
Delinquent Taxes & Penalties	\$3,100,000.00	\$22,878.83	\$1,626,425.92	\$1,473,574.08	52.46 %
Other Taxes	\$20,000.00	\$4,405.20	\$11,245.50	\$8,754.50	56.22 %
Revenue in Lieu of Taxes	\$6,000,000.00	\$120,553.22	\$162,153.77	\$5,837,846.23	2.70 %
Reg Day Sch from Patron	\$56,000.00	\$14,455.53	\$33,192.29	\$22,807.71	59.27 %
Reg-Day Sch Other LEA'S	\$40,000.00	\$0.00	\$37,214.25	\$2,785.75	93.03 %
Interest on Investments	\$80,000.00	\$418,983.31	\$1,927,408.30	(\$1,847,408.30)	2,409.26 %
Rentals	\$260,000.00	\$16,070.74	\$95,857.97	\$164,142.03	36.86 %
Ref Prior Year Expend	\$3,500.00	\$136,298.98	\$136,412.20	(\$132,912.20)	3,897.49 %
Insurance Proceeds	\$26,000.00	\$6,762.98	\$48,452.40	(\$22,452.40)	186.35 %
Other Local Revenue	\$450,000.00	\$18,081.75	\$34,278.77	\$415,721.23	7.61 %
Other Local - Canteen	\$0.00	\$2,065.52	\$9,609.37	(\$9,609.37)	0.00 %
Other Local - Cert Courses	\$0.00	\$200.00	\$13,500.00	(\$13,500.00)	0.00 %
<b>Revenue from Local Sources</b>	\$106,656,500.00	\$21,804,611.58	\$37,723,954.73	\$68,932,545.27	35.36 %
<b>Revenue from State Sources</b>					
State Aid to Classrooms-Gen Fd	\$120,057,943.00	\$10,126,302.46	\$69,783,858.22	\$50,274,084.78	58.12 %
HDP Trans & Facilities	\$0.00	\$0.00	\$0.00	\$0.00	0.00 %
Sch Bus Driver Salary	\$2,330,000.00	\$316,486.58	\$949,459.73	\$1,380,540.27	40.74 %
EAA Bus Driver	\$0.00	\$0.00	\$0.00	\$0.00	0.00 %
Transport Workers Comp	\$101,010.00	\$0.00	\$101,764.19	(\$754.19)	100.74 %
Retiree's Insurance	\$9,444,151.00	\$900,429.68	\$5,271,823.91	\$4,172,327.09	55.82 %
EFA - NBC Excess	\$0.00	\$0.00	\$0.00	\$0.00	0.00 %
Reimb Local Prop Tax Relf	\$8,055,568.00	\$0.00	\$0.00	\$8,055,568.00	0.00 %
Homestead Exemption	\$2,110,131.00	\$0.00	\$0.00	\$2,110,131.00	0.00 %
Reimb Prop Tax Relief-388	\$42,550,637.00	\$4,318,315.10	\$24,523,272.02	\$18,027,364.98	57.63 %
Merchant's Inventory Tax	\$243,386.00	\$0.00	\$121,692.86	\$121,693.14	50.00 %
Manufacturing Exemption	\$1,000,000.00	\$0.00	\$0.00	\$1,000,000.00	0.00 %
Heavy Equip Rental Srchrg Fee	\$0.00	\$0.00	\$1,135.54	(\$1,135.54)	0.00 %
Motor Carrier Revenue	\$420,000.00	\$61,783.42	\$321,767.47	\$98,232.53	76.61 %
PEBA on Behalf of Payment	\$1,604,884.00	\$1,604,883.58	\$1,604,883.58	\$0.42	100.00 %
<b>Revenue from State Sources</b>	\$187,917,710.00	\$17,328,200.82	\$102,679,657.52	\$85,238,052.48	54.64 %

**LEXINGTON COUNTY SCHOOL DISTRICT ONE**  
**GENERAL FUND REVENUES - FY 2022-2023**

	As of 1/31/2023				
	Budget	January Revenues	Year to Date Revenues	Remaining Budget	% of Budget Collected
<b>Revenue from Federal Sources</b>					
Title VI-IDEA (Handicap)	\$0.00	\$0.00	\$0.00	\$0.00	0.00 %
<b>Revenue from Federal Sources</b>	\$0.00	\$0.00	\$0.00	\$0.00	0.00 %
<b>Total for Revenue</b>	\$294,574,210.00	\$39,132,812.40	\$140,403,612.25	\$154,170,597.75	47.66 %
<b>Other Sources</b>					
Transfer from EIA - S/R	\$20,768,872.00	\$0.00	\$10,516,471.26	\$10,252,400.74	50.63 %
Indirect Costs - Transfer	\$400,000.00	\$0.00	\$267,067.20	\$132,932.80	66.76 %
<b>Other Sources</b>	\$21,168,872.00	\$0.00	\$10,783,538.46	\$10,385,333.54	50.94 %
<b>Total for Transfers In</b>	\$21,168,872.00	\$0.00	\$10,783,538.46	\$10,385,333.54	50.94 %
<b>REPORT TOTAL</b>	\$315,743,082.00	\$39,132,812.40	\$151,187,150.71	\$164,555,931.29	47.88 %

NOTE: Budgeted Fund Balance of \$10,196,240 is not included in above.

**LEXINGTON COUNTY SCHOOL DISTRICT ONE  
GENERAL FUND EXPENDITURES - FY 2022-2023**

As of 1/31/2023

	<b>Budget</b>	<b>January Expenditures</b>	<b>Y-T-D Expenditures</b>	<b>Balance</b>	<b>% of Budget Expended</b>
Kindergarten	12,551,819.14	938,377.20	4,686,590.18	7,865,228.96	37.33 %
Primary (Grades 1-3)	32,056,068.00	2,643,276.72	13,143,836.76	18,912,231.24	41.00 %
Elementary (Grades 4-8)	55,715,027.58	4,632,499.42	24,199,949.06	31,515,078.52	43.43 %
High School (Grades 9-12)	39,541,369.65	3,735,041.40	19,567,076.24	19,974,293.41	49.48 %
Career & Technology Education	7,761,077.00	616,159.19	3,450,986.94	4,310,090.06	44.46 %
Middle School CATE	841,059.00	75,368.06	408,935.57	432,123.43	48.62 %
Educable Mentally Handicapped	1,640,423.00	133,796.11	676,052.33	964,370.67	41.21 %
Trainable Mentally Handicapped	2,570,517.00	210,037.42	987,301.53	1,583,215.47	38.40 %
Orthopedically Handicapped	32,954.00	2,733.18	13,613.52	19,340.48	41.31 %
Visually Handicapped	232,161.00	6,679.64	83,409.75	148,751.25	35.92 %
Hearing Handicapped	529,012.00	38,266.43	188,518.67	340,493.33	35.63 %
Speech Handicapped	4,499,413.00	353,667.87	1,718,988.34	2,780,424.66	38.20 %
Learning Disabilities	12,458,480.37	919,077.14	4,567,096.35	7,891,384.02	36.65 %
Emotionally Handicapped	1,362,295.00	88,194.59	472,731.21	889,563.79	34.70 %
Coor Early Intervening Svcs	6,306,105.29	540,410.75	2,487,117.33	3,818,987.96	39.43 %
Presch Hdcp Itinerant (5yr)	276,277.00	21,589.51	119,799.18	156,477.82	43.36 %
Presch Hdcp Self-Cont (5yr)	613,060.00	82,195.17	388,084.50	224,975.50	63.30 %
Presch Hdcp Speech (3-4yr)	48,816.00	2,656.52	13,040.77	35,775.23	26.71 %
Presch Hdcp Itinerant (3-4yr)	614,735.00	44,211.93	214,752.53	399,982.47	34.93 %
Presch Hdcp Self-Cont (3-4yr)	1,122,963.00	105,424.80	506,876.80	616,086.20	45.13 %
Early Childhood Programs	931,783.00	92,595.22	462,729.58	469,053.42	49.66 %
Gifted and Talented Academic	2,441,994.99	216,966.77	1,099,103.63	1,342,891.36	45.00 %
Advanced Placement	10,000.00	0.00	(1.94)	10,001.94	-0.01 %
Internatl Bacccalaureate Prog	573,432.00	39,698.20	217,036.38	356,395.62	37.84 %
Homebound	777,078.00	52,465.78	264,356.60	512,721.40	34.01 %
Gifted and Talented Artistic	166,023.00	5,795.25	37,129.22	128,893.78	22.36 %
Other Special Programs	2,305,533.00	208,529.97	884,095.89	1,421,437.11	38.34 %
Autism	2,641,769.00	181,752.10	924,151.30	1,717,617.70	34.98 %
ESOL - ESL	3,052,487.00	265,947.98	1,258,452.12	1,794,034.88	41.22 %
Inst Prog Beyond School Day	229,014.00	6,914.23	29,923.51	199,090.49	13.06 %
Adult Basic Education Programs	102,342.00	8,115.80	39,072.26	63,269.74	38.17 %
Adult Secondary Education Prog	5,927.00	0.00	0.00	5,927.00	0.00 %
Adult Education Remedial	0.00	9,900.00	49,950.00	(49,950.00)	0.00 %
Parenting/Family Literacy	66,070.00	11,960.18	72,872.66	(6,802.66)	110.29 %
Attendance/Social Work Service	3,274,962.00	275,093.30	1,779,320.42	1,495,641.58	54.33 %
Guidance Services	9,915,259.00	810,573.17	4,365,603.54	5,549,655.46	44.02 %
Health Services	3,725,208.00	271,383.17	1,348,561.28	2,376,646.72	36.20 %
Psychological Services	3,125,838.00	295,286.91	1,750,557.69	1,375,280.31	56.00 %
Exceptional Program Services	1,901,994.00	160,016.49	743,166.90	1,158,827.10	39.07 %
Career Specialist Services	199,007.00	0.00	1,765.74	197,241.26	0.88 %

**LEXINGTON COUNTY SCHOOL DISTRICT ONE**  
**GENERAL FUND EXPENDITURES - FY 2022-2023**

As of 1/31/2023

	Budget	January Expenditures	Y-T-D Expenditures	Balance	% of Budget Expended
Improve Instruct Curriculum Dev	11,245,629.00	815,625.09	4,768,737.21	6,476,891.79	42.40 %
Library and Media Services	4,517,602.81	358,363.54	1,807,330.56	2,710,272.25	40.00 %
Supervision of Special Program	130,674.00	11,164.63	66,697.46	63,976.54	51.04 %
Improv Instruct Inservice	2,005,549.97	146,525.14	768,762.10	1,236,787.87	38.33 %
Board of Education	718,190.00	25,987.73	269,009.54	449,180.46	37.45 %
Office of Superintendent	700,635.00	42,449.73	304,264.48	396,370.52	43.42 %
School Administration	18,861,762.16	1,579,382.79	10,428,448.02	8,433,314.14	55.28 %
Transportation	0.00	0.00	0.00	0.00	0.00 %
Fiscal Services	4,470,377.00	339,624.59	2,317,941.93	2,152,435.07	51.85 %
Operations & Maintenance	29,134,933.00	2,525,371.20	15,554,026.40	13,580,906.60	53.38 %
Pupil Transportation	11,179,269.00	869,266.78	5,024,015.08	6,155,253.92	44.94 %
School Security	4,081,846.00	142,589.02	1,226,472.78	2,855,373.22	30.04 %
Plng.Res.Devel.& Eval.	458,509.00	38,343.03	266,669.35	191,839.65	58.16 %
Information Services	1,189,603.00	84,860.69	624,718.95	564,884.05	52.51 %
Staff Services	7,232,444.03	198,763.09	2,646,893.99	4,585,550.04	36.59 %
Data Processing	12,285,952.01	449,276.95	7,201,665.25	5,084,286.76	58.61 %
Trans. To Debt Service	7,000.00	2,013.89	2,013.89	4,986.11	28.76 %
Trans. To Food Service	1,500,000.00	0.00	701,412.36	798,587.64	46.76 %
<b>Report Total</b>	<b>325,939,329.00</b>	<b>25,732,265.46</b>	<b>147,201,683.69</b>	<b>178,737,645.31</b>	<b>45.16 %</b>



**Lexington County School District One**  
**General Fund Budget Transfers**  
**For the Month Ended January 31, 2023**

The following General Fund budget transfers have been approved by the Superintendent and made by the Finance Department:

Description	Account	To	From
Supplies	1000022211-441000	7,000.00	
Library Books	1000022211-443000		7,000.00
Travel	1000011411-433200	3,000.00	
Supplies	1000011411-441000		3,000.00
Travel	1000011320-433200	1,000.00	
Travel	1000023320-433200		1,000.00
Supplies	1000022215-441000	100.00	
Library Books	1000022215-443000		100.00
Temporary Salaries	1000011415-412000	4,870.16	
Pupil Transportation	1000011415-433100		4,870.16
Technology Supplies	1000011415-444500	3,000.00	
Supplies	1000021315-441000		3,000.00
Software Renewals-Immersion	1000011235-434530	187.25	
Supplies-Immersion	1000011235-441030		187.25
Supplies	1000011224-441000	2,000.00	
Software Services-Hosted	1000011224-434500		2,000.00
Supplies	1000011124-441000	1,500.00	
Software Services-Hosted	1000011124-434500		1,500.00
Supplies	1000011324-441000	2,000.00	
Software Services-Hosted	1000011324-434500		2,000.00
Advertising	1000022403-435000	750.00	
Supplies	1000022403-441000		750.00
Supplies	1000011245-441000	1,000.00	
Travel	1000011245-433200		1,000.00
Supplies	1000014145-441000	350.00	
Travel	1000014145-433200		350.00
Supplies	1000023345-441000	2,000.00	
Travel	1000023345-433200		2,000.00
Travel	1000014412-433200		27.00
Inst Prog Improvement	1000014412-431200	27.00	
Regular Salaries	1000012743-411000		40,873.86
Employee Retirement	1000012743-422000		9,425.49
Social Security	1000012743-423000		3,127.28
Regular Salaries	1000025510-411000		120,000.00
Employee Retirement	1000025510-422000		28,872.00
Social Security	1000025510-423000		9,180.00
Regular Salaries	1000026693-411000		85,900.00
Employee Retirement	1000026693-422000		20,667.54
Social Security	1000026693-423000		6,563.83
Technology Equipment D F	1000026641-454500	122,249.82	
Technology Supplies-IT Only	1000026641-444510	56,236.63	
Technology Equipment D F	1000026645-454500	22,236.36	
Technology Equipment D F	1000026642-454500	122,249.82	
Technology Supplies-IT Only	1000026644-444510	1,637.37	
Travel	1000011331-433200	320.00	
Repairs and Maintenance	1000011331-432300		320.00
Technology Supplies	1000023339-444500	1,172.00	
Supplies	1000023339-441000		1,172.00

**Lexington County School District One**  
**General Fund Budget Transfers**  
**For the Month Ended January 31, 2023**

The following General Fund budget transfers have been approved by the Superintendent and made by the Finance Department:

Description	Account	To	From
Travel	1000021239-433200	1,100.00	
Supplies	1000021239-441000		1,100.00
Supplies	1000011122-441000	20.14	
Supplies	1000011322-441000		20.14
Library Books	1000022231-443000	614.91	
Supplies	1000023331-441000		614.91
Software Services-Hosted	1000011403-434500	3,190.62	
Software Services-Hosted	1000026693-434500		3,190.62
Supplies	1000011521-441000	1,242.67	
Software Services-Hosted	1000011521-434500		1,242.67
Other Objects	1000011444-469000	275.50	
Supplies	1000011444-441000		275.50
Pupil Transportation	1000014144-433100	767.00	
Travel	1000014144-433200		767.00
Travel	1000011444-433200	4,358.60	
Supplies	1000011444-441000		4,358.60
Travel	1000014144-433200	689.54	
Pupil Transportation	1000014144-433100		689.54
Travel	1000014144-433200	272.75	
Supplies	1000014144-441000		272.75
Pupil Transportation	1000014144-433100	3,257.15	
Supplies	1000014144-441000		3,257.15
Supplies	1000023344-441000	46.46	
Dues and Fees	1000023344-464000		46.46
Pupil Transportation	1000011444-433100	10,255.40	
Supplies	1000011444-441000		10,255.40
Periodicals	1000022226-444000		663.01
Supplies	1000022226-441000	663.01	
Other Objects	1000021226-469000	200.00	
Supplies	1000021226-441000		200.00
Printing and Binding	1000011326-436000	1,387.00	
Software Services-Hosted	1000011326-434500		1,387.00
		383,227.16	383,227.16

**LEXINGTON COUNTY SCHOOL DISTRICT ONE**  
**CAPITAL FUND EXPENDITURES FY 2022-2023**  
**As of 1/31/23**

School	Budget	January Expenditures	Total Expenditures	Transfers	Encumbrances	Balance	% of Budget Expended
<b>New Schools</b>							
Centerville Elementary School	\$33,500,000	\$0	\$33,498,827	-\$1,173	\$0	\$0 C	100%
New Elementary School	\$33,500,000	\$4,805	\$96,437	\$0	\$1,628,913	\$31,774,651	0%
New Lexington Middle School	\$58,000,000 *	\$274,615	\$60,581,347	\$2,711,111	\$129,764	\$0	104%
New Pelion Middle School	\$53,000,000	\$0	\$50,726,192	-\$2,253,260	\$7,344	\$13,204	96%
New White Knoll Elementary School	\$55,123,591 ***	\$1,364,322	\$3,060,651	\$693,614	\$48,729,353	\$4,027,201	6%
<b>Additions, Renovations, Safety, Security</b>							
Carolina Springs Elementary	\$780,000	\$0	\$677,002	-\$102,998	\$0	\$0 C	87%
Deerfield Elementary	\$15,000	\$0	\$13,163	-\$1,837	\$0	\$0 C	88%
Forts Pond Elementary	\$2,150,000	\$308	\$387,957	\$0	\$1,727,790	\$34,253	18%
Gilbert Elementary-Existing Building	\$1,500,000	\$215	\$88,201	\$0	\$54,596	\$1,357,203	6%
Gilbert Primary-New GES	\$3,250,000	\$0	\$3,139,902	-\$109,738	\$360	\$0	97%
Lexington Elementary	\$4,130,000	\$0	\$4,085,641	\$1,279	\$45,639	\$0	99%
Lake Murray Elementary	\$2,450,000	\$351	\$2,012,210	\$0	\$436,745	\$1,045	82%
Meadow Glen Elementary	\$100,000	\$0	\$5,197	-\$94,803	\$0	\$0 C	5%
Midway Elementary	\$1,184,000	\$170	\$131,221	\$0	\$189,224	\$863,555	11%
New Providence Elementary	\$401,000	\$456	\$363,362	\$0	\$34,928	\$2,711	91%
Oak Grove Elementary	\$8,465,000	\$1,214	\$7,894,108	-\$550,000	\$16,705	\$4,188	93%
Pelion Elementary	\$2,797,000	\$401	\$2,408,933	\$0	\$3,465	\$384,602	86%
Pleasant Hill Elementary	\$850,000	\$122	\$3,512	\$0	\$0	\$846,488	0%
Red Bank Elementary	\$1,364,000	\$0	\$1,279,194	-\$84,806	\$0	\$0 C	94%
Rocky Creek Elementary	\$15,000	\$0	\$26	-\$4,686	\$10,288	\$0	0%
Saxe Gotha Elementary	\$1,295,000	\$186	\$1,058,710	\$0	\$205,474	\$30,815	82%
White Knoll Elementary	\$4,053,000	\$581	\$4,023,571	\$0	\$22,729	\$6,699	99%
Carolina Springs Middle	\$4,180,000	\$600	\$3,119,703	-\$500,000	\$503,200	\$57,098	75%
Gilbert Middle	\$2,879,000	\$413	\$2,540,240	\$0	\$297,557	\$41,203	88%
Lexington Middle-Existing Building	\$2,000,000	\$1,351	\$469,472	\$0	\$280,396	\$1,250,132	23%
Meadow Glen Middle	\$100,000	\$44	\$92,211	\$0	\$4,736	\$3,053	92%
Pelion Middle- Existing Building	\$2,000,000	\$287	\$3,952	\$0	\$0	\$1,996,048	0%
Pleasant Hill Middle	\$460,000	\$22,347	\$380,635	\$0	\$6,906	\$72,459	83%
White Knoll Middle	\$2,389,000	\$343	\$2,362,890	\$0	\$20,963	\$5,148	99%
Gilbert High	\$14,354,000	\$231,011	\$13,450,969	\$239,050	\$1,006,238	\$135,843	94%
Lexington High	\$7,022,000	\$55,666	\$6,400,004	-\$251,465	\$370,531	\$0	91%
Pelion High	\$5,820,000	\$0	\$5,829,973	\$9,973	\$0	\$0 C	100%
River Bluff High	\$175,000	\$0	\$172,370	\$2,188	\$2,518	\$2,300	98%
White Knoll High	\$29,953,000	\$51,237	\$29,492,713	\$0	\$123,878	\$336,409	98%
Lexington Technology Center	\$2,160,000	\$310	\$1,854,494	-\$250,000	\$27,244	\$28,262	86%
Rosenwald Community	\$350,000	\$3,130	\$326,105	\$0	\$775	\$23,120	93%
Maintenance Facility	\$140,000	\$0	\$118,902	-\$21,098	\$0	\$0 C	85%
Transportation Facility	\$9,500,000 **	\$1,838	\$6,590,576	\$568,649	\$3,105,825	\$372,248	69%
Safety/Security	\$470,000	\$7,563	\$229,822	\$0	\$28,276	\$211,902	49%
Under Budget Closed Project Amounts				\$0			
<b>Technology, Furniture, Fixtures</b>							
Technology Upgrades	\$27,500,000	-\$107,339	\$24,032,625	\$0	\$1,062,846	\$2,404,529	87%
Furniture Upgrades	\$15,000,000	\$20,932	\$12,464,209	\$0	\$497,753	\$2,038,039	83%
<b>Report Total</b>	<b>\$394,374,591</b>	<b>\$1,937,477</b>	<b>\$285,467,230</b>	<b>\$0</b>	<b>\$60,582,957</b>	<b>\$48,324,405</b>	

\*By Board action on June 1, 2021, the budget increased from \$53 million to \$58 million.

\*\*By Board action on June 22, 2021, the budget increased from \$3 million to \$9.5 million.

\*\*\* By Board action on December 6, 2022, the budget increased from \$37 million to \$55,123,591 to complete ES 19.

\$ 6.5 million from other Capital Funds

\$ 100,000 from the General Fund

\$ 11.6 million from Bond Premiums and Interest

C - Completed Project

**LEXINGTON COUNTY SCHOOL DISTRICT ONE**  
**Bond Series 2022B FY 2022-2023**  
As of 1/31/23

Project	Budget	January Expenditures	Total Expenditures	Transfers	Encumbrances	Balance	% of Budget Expended
Pelion Elementary School - HVAC Replacement & Additions	\$300,508	\$0	\$0	\$0	\$0	\$300,508	0%
Rosenwald Community - Roof Replacement	\$1,675,000	\$0	\$53,935	\$0	\$1,364,783	\$256,282	3%
North Lake Community Learning Center- Roof & HVAC	\$2,500,000	\$0	\$0	\$0	\$0	\$2,500,000	0%
Instruction- Instrument Refresh	\$300,000	\$0	\$0	\$0	\$0	\$300,000	0%
Instruction- Library Books and Shelving Refresh	\$320,000	\$0	\$0	\$0	\$139,200	\$180,800	0%
Transportation- Buses	\$166,000	\$0	\$0	\$0	\$137,992	\$28,008	0%
Transportation - Activity Buses	\$330,000	\$0	\$0	\$0	\$273,384	\$56,616	0%
Transportation - Special Needs Buses	\$394,000	\$0	\$0	\$0	\$0	\$394,000	0%
Innovation and Technology - Mobile Computing Devices 3-5	\$3,067,200	\$0	\$0	\$0	\$0	\$3,067,200	0%
Innovation and Technology - Mobile Computing Devices 6-8	\$3,067,200	\$0	\$0	\$0	\$0	\$3,067,200	0%
Innovation and Technology - MacBooks Grade 9	\$2,694,450	\$0	\$0	\$0	\$0	\$2,694,450	0%
Innovation and Technology - MacBooks Staff	\$1,183,215	\$0	\$0	\$0	\$0	\$1,183,215	0%
Innovation and Technology-Performing Arts Center	\$450,000	\$0	\$0	\$0	\$0	\$450,000	0%
Innovation and Technology - Video Surveillance System Upgrades	\$571,685	\$0	\$0	\$0	\$0	\$571,685	0%
Meadow Glen Middle - Cafeteria Furniture Replacement	\$200,000	\$9,967	\$9,967	\$0	\$139,819	\$50,214	5%
Elementary Schools - Playground Equipment	\$892,883	\$0	\$0	\$0	\$258,722	\$634,161	0%
Athletic Facilities - Athletic Facility Maintenance	\$150,000	\$547	\$547	\$0	\$69,765	\$79,689	0%
<b>Report Total</b>	<b>\$18,262,141</b>	<b>\$10,514</b>	<b>\$64,449</b>	<b>\$0</b>	<b>\$2,383,665</b>	<b>\$15,814,027</b>	



<b>Lexington County School District One</b>
<b>UNAUTHORIZED PROCUREMENT — MONTHLY REPORT</b>

**FISCAL YEAR 2022–2023**  
**Reporting Period July 1, 2022 through June 30, 2023**

Month	Number of Purchase Orders	Number of Unauthorized
July	1,022	20
August	1,501	24
September	1,185	34
October	1,470	25
November	1,045	48
December	612	43
January	650	24
February		
March		
April		
May		
June		
<b>TOTAL</b>		